

Student Advisory Committee Meeting
January 26, 2018

Dear Student Advisory Committee,

Topics of Today's meeting

1. An establishment of Constitution & Bylaws will be reviewed and ratified at the next meeting **(Feb 23 at 11:30 in the Dean's Conference Room)**

a. I (Adam) will be writing a constitution for the committee.

New rules for participation and attendance

1. Depending on the semester, 75% - 80% attendance (Total) is now required for meetings/committee functions.

a. Committee Functions will include:

COE Give back day

Other events as directed by Margo

If you feel that you are unable/unwilling to fulfill these new requirements by email me.

1. We also would like to establish a virtual platform for those who may not be able to attend in-person

2. Dean Pedersen request

a. The dean has asked the committee to collect data on a variety of topics

At today's meeting the committee has decided to write a survey.

I (Adam) will write the survey

It will be reviewed and revised at the next meeting.

3. COE Give Back Day

a. Margo is working on reserving the venue (Northeast HS in Richland 2)

b. Margo is also working on procuring prizes for the Richland 2 students who attend

c. Sally the PE Department will be providing the games as they did last Spring.

Sincerely,

Jennifer Rushing