

FY23 User Fees

Description	Group Specific	FY2022-2023 Charge	Frequency	Note
CL043-LAW SCHOOL				
Law School				
Karen Williams Courtroom Space fee	USC	\$ 400.00	per half day; M-F 8:30 - 5:00	
Karen Williams Courtroom Space fee	External Party or USC Affiliate	\$ 750.00	per half day	
Law School Classroom Space fee	USC	\$ 75.00	per half day; M-F 8:30 - 5:00	
Law School Classroom Space fee	External Party or USC Affiliate	\$ 275.00	per half day	
Law School Event Space fee	USC	\$ 150.00	per half day	
Law School Event Space fee	External Party or USC Affiliate	\$ 500.00	per half day	
Academic Technology fee		\$ 75.00	as needed	
Administrative fee		\$ 100.00	as needed	
Chair Event Set-up/Tear-Down fee	USC	\$ 2.00	per chair per event	
Chair Event Set-up/Tear-Down fee	External Party or USC Affiliate	\$ 4.00	per chair per event	
IT Fee for Additional Support		\$ 75.00	per 30 minutes of support	
Table Event Set-up/Tear-Down fee	USC	\$ 10.00	per table per event	
Table Event Set-up/Tear-Down fee	External Party or USC Affiliate	\$ 15.00	per table per event	
Linen Rental Fee		\$ 20.00	per occurrence	
Setup Late Change fee		\$ 50.00	per occurrence	
Stanchion Rental fee		\$ 10.00	per occurrence	

Notes:

Affiliate: external party not sponsored by USC group