



Digital Accessibility Committee Charter

Purpose

The Digital Accessibility Committee's purpose is to guide initiatives and create standards for addressing digital accessibility across the university system. The committee achieves its purpose by continually pushing for progress toward established goals.

Responsibilities

- Review status of digital accessibility campaign and set priorities.
- Review and approve any major updates to UofSC digital accessibility policies and plans.
- Document, discuss and approve process for addressing compliance issues or complaints.
- Advise on ways to promote campaign visibility.

Membership

The committee is made up of individuals from Communications and Public Affairs, the Student Disabilities Resource Center and the Division of Information Technology. These departments offer key skills and insights that support the digital accessibility effort.

Requirements

Members are invited by the Director of Digital Accessibility, at the recommendation of the Vice President for Information Technology and Chief Information Officer.

Members (2019–2020)

- Doug Foster, Vice President for Information Technology and Chief Information Officer
- Marcos Vierya, Associate Vice President and Chief Information Security Officer
- Melissa Spring, Director of Strategic Projects
- Laurie Barnhill, Senior User Experience Designer
- Peter Schmolze, Web Developer
- Ivanka Tolan, University Technology Services Coordinator
- Karen Pettus, Director of Student Disability Resource Center
- Dow Hammond, Assistive Technology Coordinator
- Bekah Rice and Bailey Lewis, Interim Director of Digital Accessibility
- Accessibility Liaisons, if interested.

Procedures

Meetings

The Director of Digital Accessibility will convene committee meetings on a monthly basis, or as needed.

Minutes

Minutes should include major topics of discussion, decisions, and action items. They should be distributed within a week of each meeting.

Public Announcements

Members are encouraged to share the committee's strategies and technical developments with the academic and administrative community. Public announcements and official reports of activities must be approved by the Director of Digital Accessibility.

Reviews & Approvals

The committee charter will be reviewed and updated on an annual basis. The charter must be approved by a full committee vote during a convened meeting, then the approved charter may be posted on the Digital Accessibility website.