

REGIONAL CAMPUS FACULTY SENATE
MINUTES OF MEETING
OCTOBER 4, 1974

The Regional Campus Faculty Senate met on October 4, 1974, at Carolina Coliseum in Columbia. The meeting was called to order by the Chairman, Ms. Carolyn Wynn, at 2:15 p.m.

Ms. Wynn introduced the guests of the Senate: Keith Davis, Provost; H. Willard Davis, Vice President For Regional Campuses and Continuing Education; John J. Duffy, Associate Vice President for Regional Campuses; and C. Reginald Brasington, Assistant Vice President for Regional Campuses. Dr. Keith Davis was then given the floor. Dr. Davis welcomed the Senators to Columbia and commented that in some ways the Regional Campuses are moving faster and more to the point than the Main Campus. He cited as an example, the report from Coastal Carolina on the Grading System which was well received by the Columbia Senate.

Ms. Wynn called for corrections to the minutes of the April 5, 1974 meeting. Dr. James W. Brown (Spartanburg) pointed out that a correction to the February 22, 1974 minutes was in error. Dr. Brown was elected to the Task Force on University Organization and Administration. With that correction the minutes were approved.

The Directors present stood and introduced themselves to the Senate. Senators stood as their names were called by Ms. Wynn.

Comments by University Officials

Dr. H. W. Davis reported, with sadness, that Dr. John Welsh, Vice President of Instruction had passed away earlier in the day.

Regional Campus enrollments for the Fall Semester, 1974, are, in total, up by 20% over the previous year. This was larger than expected and somewhat encouraging. The increase was not uniform, however. The large campuses increased in FTE but the smaller campuses remained about the same.

Dr. Davis also reported that The University Board of Trustees approved several degree programs for Coastal Carolina. These programs will be submitted to the Commission on Higher Education. Coastal Carolina and Spartanburg had over 1000 FTE and will have senior level offerings, thus moving steadily towards four-year programs in certain approved areas.

The Sumter Campus is not yet completely under University control but will remain part of the University system for one more year.

Dr. Davis commented that the larger campuses, of necessity, must have more autonomy thus raising the question of the role of the Senate in overall Regional Campus affairs. In particular, at this point Coastal, Aiken and Spartanburg are separated from the overall Regional Campus appropriations bill.

Dr. John J. Duffy introduced Mr. Leon Clam from Information Services who will be working with the Regional Campuses in their public relations programs.

Dr. Duffy also pointed out that there are four new department heads: Wally Dawson, Biology; Jack Sprote, History; John O'Neil, Art; and Bill Nulty, English. He asked that Regional Campus faculty make it a point to see these people and invite them to the campuses. The Regional Campus office is still in the process of organizing departmental sessions involving Regional Campus and Main Campus Faculty and expressed the hope that these sessions are still desirable and fruitful.

Nominations for Representatives to the Main Campus Committees

New Courses and Curriculum - Calvin Smith

Welfare - Gordon Haist

Library - Conway Henderson, Edna Shook

It was pointed out that members of the Library Committee are appointed by the President. The election would be a recommendation to President Patterson.

Ms. Wynn announced that William H. Patterson, President of the University, was unable to address the Senate as originally scheduled but would join the Senate around 4:00 p.m.

Reports from Standing Committees

Jimmie Nunnery (Lancaster), Chairman of the Rights and Responsibilities Committee, pointed out that the Faculty Manual, under Terms of Employment, page 25, discriminates against faculty members hired after September 1, 1973 with respect to summer school teaching. The Committee entered the following motion:

To delete the last sentence of Paragraph 1, page 25 of the Faculty Manual under Terms of Employment, that sentence being: Summer school teaching in the case of faculty hired after 1 September, 1973 for September, 1974 may depend on the availability of funds and/or size on enrollment.

Ms. Wynn ruled that the above motion is substantive and voting on the motion would be deferred until the next meeting of the Senate. Mr. Nunnery entered a substitute motion to include the first motion for consideration at the next meeting. The substitute motion was carried.

Mr. Nunnery entered a second motion from the Rights and Responsibilities Committee:

To add to the Faculty Manual, p. 25 the following statement:
"A faculty member may request and be allowed to teach an additional summer school session in lieu of hiring outside personnel."

Mr. Nunnery commented that faculty members were, in some instances having to supplement their incomes with work outside the University while outside personnel were brought in to teach summer courses. The motion was ruled substantive and deferred by a substitute motion for consideration and vote at the next meeting.

Mr. Nunnery entered a third motion from the Rights and Responsibilities Committee:

That, since evaluation procedures are being studied at this time, the faculty shall have the right to evaluate all levels of administration.

Dr. Duffy raised the question of faculty and administration participation in drawing up the evaluation instrument. Mr. Nunnery stated that at Lancaster an Ad Hoc Committee consisting of four members elected by the faculty and one appointed by the faculty and one appointed by the Director was charged with drawing up the instrument. Dr. Duffy then asked where the form goes after the faculty has completed it. Mr. Nunnery stated that in the case of evaluation of an administrative department of a Regional Campus, it would go to the Director of that campus. In the case of Dr. Duffy's office it would come to Dr. Duffy. In the case of Dr. Davis, to him, etc. Dr. Brown asked for clarification, specifically to whom does the evaluation of the Director go? Mr. Nunnery answered to the Director, i.e. to the person being evaluated. In the ensuing discussion it was pointed out that the evaluation of a faculty member is seen by both the faculty member and his Director (at least at one Campus). Dr. Brown pointed out that the evaluation of an instructor is seen by a person above him in the hierarchy.

A question was raised concerning whether evaluation of administration would become mandatory. Mr. Nunnery explained that this motion simply gives to the individual faculties the right to evaluate their administration.

There was confusion about the mandatory nature of evaluation of faculty by students. Dr. H. W. Davis commented that there is no hard and fast rule about evaluation of faculty by students but that the Southern Association highly recommends it.

Dr. Richard Gannaway (Director, Lancaster) suggested that the motion be amended to include a statement to the effect that the exact details and procedures of faculty evaluation of administration be left to each individual campus. Mr. Nunnery pointed out that the motion, as worded, allows that latitude. Further, the Faculty Manual gives to the individual faculties the authority to determine for themselves the manner in which Regional Campus Senate policy decisions are implemented. Ms. Wynn stated that this motion is simply an expression of feeling. Dr. Brasington pointed out that the motion essentially asks for the right to establish a procedure.

The motion was carried.

Mr. Nunnery reported that the duties of the Rights and Responsibilities Committee are to have jurisdiction over problems relating to contact hours, office hours, affirmative action, relationships with administration and students, and general faculty welfare. This concluded the report from the Rights and Responsibilities Committee.

Wade Chittam, (Lancaster) Chairman of the Financial Concerns Committee reported that the committee will be investigating step raises in the Universities in the southeast. The committee also requested Dr. Duffy to prepare for distribution at the next meeting a survey of faculty salaries for 1974-1975.

Mr. Chittam presented the following motion from the Financial Concerns Committee:

For those faculty members teaching academic courses, twelve (12) contact hours should be the maximum limit. Above twelve contact hours, the faculty member should receive additional compensation commensurate with the amount of overload.

A discussion followed concerning contact hours as opposed to credit hours. Dr. Davis defined 50 minutes as one contact hour but pointed out that the problem arises with laboratory courses. A two hour lab course is five contact hours but four credit hours. Dr. Gannaway pointed out that student hour load should also be taken into consideration in this matter.

Ms. Wynn called for a motion to consider the motion at the next meeting. Dr. H. W. Davis pointed out the economic survival of some of the smaller campuses would be affected by such a measure. A number of other points were made, some indicating mild confusion on the entire matter. Mr. Nunnery entered a substitute motion to recommit the motion to the Financial Concerns Committee for further study. Dr. Duffy volunteered to run analyses of credit hours vs. contact hours and to provide other appropriate information to the Committee for the purpose of re-examination of the original motion. The substitute motion carried unanimously. Mr. Chittam discussed the Committee's role as one of considering the fiscal concerns of the faculty to include salaries, fringe benefits, and financial support for teachers in the classroom.

Andrew Crosland, (Spartanburg) Chairman of the Intra University Services and Communications Committee (IUSC), reported that the report from Mr. Toombs on faculty rights in the Main Campus libraries will be circulated shortly. Mr. Crosland stated the responsibilities of the IUSC Committee to be that of studying services provided to the Regional Campuses by the Main Campus such as computer services, purchasing, financial records; library, reports preparation, etc. IUSC Committee is also investigating the possibility of cultural exchanges between Regional Campuses.

Special Committee Reports

John Samaras, (Lancaster), Chairman of the Ad Hoc Committee to Study Possible Changes in the Faculty Manual, pointed out that copies of the report were made available earlier in the day and requested that the report be conveyed to the faculties at the Regional Campuses. Mr. Samaras asked for a motion to extend the life of the Study Committee to the end of the present academic year. The motion was entered and seconded. Dr. Brown expressed the position that the Study Committee would possibly be duplicating and/or overlapping the work of the Standing Committees. The question was raised concerning the procedure of handling changes in the manual. Mr. Samaras pointed out that the Study Committee would be able to initiate changes in the manual by virtue of its expertise but that this would not limit other committees or senators from initiating action. Ms. Wynn pointed out that suggestions for changes in the Manual would not necessarily have to go through the Study Committee. Mrs. Edna Shook (Lancaster) pointed out that the committee was appointed to function over the summer. The motion was defeated.

Ms. Wynn announced that the recommendation from the Standing Committees together with the Report from the Study Committee would be voted on at the next Senate meeting.

Dr. James W. Brown, Representative to the Main Campus Curriculum and New Courses Committee reported that two new courses, one in History and the other Math 100 (originating at the Lancaster Campus) were approved during the past year. Inter-disciplinary courses do not require individual departmental approval. Specific interdisciplinary courses are listed in the Minutes of the Main Campus Faculty Meetings.

Dr. Brown also reported for the Task Force on University Organization and Administration. Most of the work so far has concerned the Main Campus but this may set precedents for the Regional Campuses. The Task Force has not specifically studied the Regional Campus system. Dr. Brown invited comments about items to be brought before the Committee. He also expressed gratitude to President Patterson for requests for advice from Regional Campus representatives and for his willingness to listen to the advice.

Mr. Jimmie Nunnery reported for the Committee for Reorganization and Restructure. While the committee met only once this past summer it has so far studied the allotment per FTE for each department including Regional Campuses. The committee found considerable variance in the allotment. The committee will be studying other universities in the hopes of bringing allotments into line with current trends. Mr. Nunnery also reported that some restructure has taken place and that this has been published in Carolina Type. However, there is much more work to be done and more reports will be forthcoming.

Mr. Nunnery also reported for the Academic Advisory and Faculty Liason Committee to the Board of Trustees. This committee advises and makes recommendations to the Board of Trustees. The committee has recommended the addition of a Masters Degree in Art History, a Doctor of Education Degree, and a Master of Arts in Police Science.

Dr. Brasington reported for Churchill Curtiss, (Salkahatchie), the representative to the Provost Search Committee. The committee will complete its task by December.

Unfinished Business

There was no unfinished business.

Election of Columbia Committee Representatives

Calvin Smith was elected to the Curriculum and New Courses Committee by acclamation.

Gordon Haist and Don Weser were nominated for the Welfare Committee representative. Dr. Haist was elected to this committee.

Conway Henderson and Edna Shook were nominated for the Library Committee representative. Mrs. Shook was elected to this committee.

Announcements

The dates of the Senate meetings and Executive Committee meetings were announced as follows:

Executive Committee meetings: Nov. 8, Jan. 17 and Feb. 28.

Senate meetings: Nov. 22, Lancaster; Feb. 7, Sumter and March 21, Beaufort.

W. R. Allen (Aiken) commented on the Grade Change Committee Report and thanked the faculties for their responses. He reported that the report would be updated.

Ms. Wynn announced that the Regional Campus Senate Chairman would be recognized at the Main Campus Senate meetings. Also, Senators were reminded that the Executive Committee of the Senate was established as the Grievance Committee. Anyone having a matter to be brought before the Grievance Committee should submit supporting information to Dr. Duffy's Office at least two weeks prior to the Executive Committee Meetings. The committee will ask parties involved to meet together with the committee and attempts will be made to mediate a solution. If the matter can not be successfully mediated, the Executive Committee will submit its recommendations to the Vice President for Regional Campuses.

Emily Towler (Aiken) thanked Dr. Davis and Dr. Duffy for their help in arranging for University I.D. cards for faculty.

The meeting was adjourned at 4:15 p.m.

Respectfully submitted,


John M. Samaras, Secretary

AN
APPENDIX
TO THE
MINUTES OF OCTOBER 4, 1974
REGIONAL CAMPUS SENATE MEETING

In addition to the Report of the Ad-Hoc-Committee to Study Possible Changes in the Regional Campus Faculty Manual, the Rights and Responsibilities Committee entered two motions which involve substantive changes in the manual:

1) To delete the last sentence of paragraph 1, page 25 of the Faculty Manual under Terms of Employment, that sentence being: "Summer school teaching in the case of faculty hired after 1 September, 1973 for September, 1974 may depend on the availability of funds and/or size of enrollment."

2) To add to the Faculty Manual, page 25, the following statement: "A faculty member may request and be allowed to teach an additional summer school session in lieu of hiring outside personnel."

The report of the Ad Hoc Committee and the two motions from the Rights and Responsibilities Committee will be discussed and voted on at the November 22 meeting of the Senate.