

Two-Year Campus Faculty Senate Meeting
University of South Carolina-Beaufort
Minutes: April 21, 1978

Call to Order and Correction of the Minutes

Chairperson John Samaras (Lancaster) called the meeting to order and requested any corrections to the Minutes of the March 3, 1978 meeting. One correction was made: In the report of the Intra-University Services and Communications Committee, the sentence reading "The names of volunteers would be submitted to the Intra-University Services and Communications Committee which would then select representatives" should be changed to read "...submitted for consideration to the person or persons responsible for appointing committee members." The Minutes were then approved as corrected.

Comments by University Officials

Vice President for Finance. Vice President Denton reported on the progress the University budget request to date. After having been approved by the House Ways & Means Committee the University's request for \$5.2 million over the amount recommended by the State Budget and Control Board was cut by thirty percent. In addition the equipment budget was cut by twenty-five percent (\$700,000) and the personnel budget by three percent (\$1.5 million). At present the House Ways & Means Committee has restored only the three percent for personnel, leaving the University \$2.29 million short of its request. The budget will next be reviewed by the Senate Finance Committee, which the University believes will restore the needed \$2.29 million. The Senate will also be asked to permit a ten percent flexibility in the allocation of the budget once it is approved.

Addressing himself to the proposed salary increase for the coming year, Vice President Denton announced that a thirteen percent average salary increase has been approved and will consist of three increments. Effective July 1, there will be a four percent cost-of-living increase and a five percent merit increment; the final four percent cost-of-living increment will be effective January 1, 1979. With salary increases distributed in this fashion, the actual pay out for 1978-79 will be eleven percent, but the full thirteen percent increase (plus whatever salary increases are approved during the course of 1978-79) will be in effect at the beginning of the 1979-80 academic year. There is only one restriction on the distribution of these funds: two percent of the increase will be distributed across the board, but the remainder will be distributed at the discretion of individual Directors, and, at this time, no upper limit has been placed on the actual percentage of an increase for any individual faculty member.

Vice President for Two-Year Campuses and Continuing Education. Dr. Duffy commented on the following issues:

1. A CRT computer unit has recently been installed on the Beaufort campus and such units will be installed on all campuses within a month. The feasibility of providing CRT units for the Military Regional Campuses is currently under discussion. These units will greatly facilitate a number of campus operations including budget, admissions, registration, and personnel.

2. Although a great deal has been accomplished this year, especially in providing funding for faculty development, several things still need to be completed or improved. The Two-Year Campus Tenure and Promotion Committee, for example, as a result of having been reconstituted this year, was quite late in making its recommendations. Additionally, Dr. Duffy encouraged a rapid completion of the revision of the Two-Year Campus Faculty Manual and announced that the Two-Year Campus Policies and Procedures Manual needs to be updated as well.

3. Dr. Duffy commented on the continuing value of making University 101 available on the Columbia campus only, since there are such advantages in having faculty members assemble at this central location. Efforts on the part of the three largest campuses to host the course, therefore, are being resisted.

4. Concerning grants for faculty development, Dr. Duffy announced that the administration's goal was to use the funds in such a way as to derive as much benefit as possible from what little funds were available.

5. On May 7, the University will meet jointly with TEC for a retention workshop which Dr. Duffy believes will prove to be a worthwhile conference. Individual faculty members are encouraged to participate, although only one hundred representatives may attend the workshop.

6. Dr. Duffy expressed his appreciation for all the work done this year on the Beaufort and Salkehatchie campuses in the preparation of their Self-Study Reports for the Southern Association. He also acknowledged the contributions of Pete Denton and Eddie Troublefield to the chapters on Financial Resources in both documents.

Report of the Nominating Committee

Chairperson Harold Sears announced the nominations: Chairperson, John Stine (Military Regional Campuses); Vice Chairperson, Beth Dunlap (Beaufort); Secretary, Wade Chittam (Lancaster). Additional members of the Executive Committee will be John Samaras (immediate past Chairperson) and Pete Maness (Member at Large). The following nominations for committee representatives were also made: Library, John Wright (Union); Curricula and New Courses, Marion Preacher (Salkehatchie); Faculty Welfare, Robert Castleberry (Sumter). Jimmie Nunnery (Lancaster) and John Samaras (Lancaster) will continue to serve, respectively, on the Academic Affairs-Faculty Liaison Committee and the Academic Forward Planning Committee for the next two years to complete their three-year terms.

Reports from Standing Committees

Rights and Responsibilities. Chairperson Jimmie Nunnery presented three items. First, a point of clarification--When completing their files, faculty members applying for tenure and/or promotion should look to the criteria and procedures set forth by this committee and approved by the Faculty Senate during the November, 1977 meeting.

Secondly, the Committee moved that the criteria and procedures for applying for promotion and/or tenure set forth by the Committee and approved by the Senate, the Vice President for Two-Year Campuses, the Provost, and the President of the University be included in the revised edition of the Faculty Manual. The motion passed without discussion.

Finally, the Committee moved that this body hereafter be known as the Two-Year Campus Faculty Senate. The motion passed without discussion.

Financial Concerns. Chairperson Harold Sears (Union) reported that the Committee remains convinced that the establishment of a twelve contact hour teaching load would play a significant role in achieving the University's stated goal of teaching excellence, but in view of the political considerations expressed at the last meeting by Provost Davis and Vice President Duffy, the Committee has decided to temporarily withdraw its motion to change the wording concerning expected teaching loads in the Faculty Manual.

The Committee will continue to study the problem and plans to present a motion concerning teaching loads once its work is complete.

Intra-University Services and Communications. Chairperson Mae Moore (Lancaster) announced that the Instructional Services-Audio Visual Aids catalogue was last updated in 1975, and the Committee suggests that the catalogue be updated as soon as possible and that it continue to be updated by yearly supplements to keep the two-year campuses informed of the materials that are available to them. It was also announced that the Instructional Services Center will also order films for faculty members for preview purposes.

Professor Jerry Dockery (Military Regional Campuses) responded by stating that an updated catalogue will be available this fall.

Professor Robert Castleberry (Sumter) requested information concerning instructional materials available on the two-year campuses. Professor Moore

responded by saying that librarians on the various campuses can make this information available.

Executive Committee. Chairperson John Samaras (Lancaster) reported that he had corresponded with President Holderman on behalf of the Senate informing him of the Senate recommendations concerning any attempt to increase the ten-dollar course fee, faculty development programs, and personal property insurance. A copy of his letter and the President's response are included as Appendices I and II below.

Tentative dates for both Executive Committee meetings and Senate meetings for the coming year have been set. The Executive Committee will meet on September 8, October 26, February 2, and March 30. The Senate will meet on September 29 (Columbia), November 17 (Salkehatchie), February 23 (Sumter), and April 20 (Myrtle Beach AFB).

Reports from Special Committees

Library Committee. Professor John Wright (Union) reported that the Committee held a special meeting with President Holderman on March 16 which resulted in a decision to extend library privileges to Alumni Association members.

Curricula and New Courses. Professor Marnie Foster (Lancaster) reported that Business Administration has made changes in prerequisites, course descriptions and titles, and is instituting a few new courses; General Studies will be offering three new courses; Media Arts will list its Independent Study course in the Catalogue at the Committee's request. The Committee has also made two recommendations which will come before the Columbia Senate: a 100-level Studio Art course will be considered for approval, as will a Committee recommendation that no credit toward graduation be given for any remedial courses specifically English 099 and 100 and Math 100. Finally, the Committee has changed its name and will hereafter be known as the Committee on Curricula and Courses.

Considerable discussion concerning the change in the status of developmental course credits followed Professor Foster's report, resulting in Professor Jimmie Nunnery (Lancaster) making a motion calling for the Senate to go on record as opposing the motion passed by the Curricula and New Courses Committee to deny degree credit for English 099, English 100, and Math 100. The motion carried and Chairperson Samaras has taken on the responsibility for communicating the Senate's views to the officers concerned. A copy of his report to the Senate on this matter is included as Appendix III below.

Faculty Welfare. Professor Pete Maness (Sumter) reported that at its March 7 meeting the Committee had acted to insure that the faculty would have some voice in the final decision regarding the selection of a new Provost and had decided to take no action in a case where Theater Department graduate students had been forbidden by the Department Chairman to perform at a Columbia dinner theater unless the individuals concerned contacted the Committee.

At the April 18 meeting new members were named to the Committee. The Committee also discussed making some provision for reimbursing faculty members for personal losses resulting from fire, flood, et cetera and objections that had been voiced concerning the Columbia tenure and promotion system. It was decided that further investigation of these last items is needed, and any action concerning them has been postponed until the Committee reconvenes in the fall.

Academic Affairs--Faculty Liaison. Professor Jimmie Nunnery reported that the Committee had approved five new programs: an expanded masters program in the area of handicapped and exceptional children (Columbia), a bachelors program in computer sciences and applied mathematics (Spartanburg), expansion of the existing BS in Business Administration to include concentrations in marketing and data processing (Spartanburg), BS in math and computer science (Aiken), and an Educational Resource Center in Occupational Health and Safety (Columbia). The Board of Trustees has approved all of these new programs, and they are currently being reviewed by the Higher Education Commission.

Academic Forward Planning. Professor John Samaras reported that policies and procedures for the Faculty Exchange Program have been finalized and will be published in Update. To insure wide distribution of this information, these policies are also included as Appendix IV below. Professor Samaras pointed out that exchange opportunities are not available in all departments on the Columbia campus but that such opportunities could be negotiated with other campuses as well. Faculty members are encouraged to contact the campus on which they would like to teach to determine if such an exchange can be arranged.

Dr. Duffy added that there are definite financial restraints on the program and that an interested faculty member should proceed first by discussing a possible exchange with his Director since the local campus will absorb half the cost of the exchange.

Faculty Manual Study Committee. Chairperson Harold Sears (Union) reported that the Committee has been working throughout the year to extract changes from the Senate Minutes that need to be incorporated in the new Manual and to combine the information about the Senate, which now appears in several different sections of the Manual, into a coherent set of bylaws. Necessary editorial work will be done this summer, and the new Manual will be available in the fall.

Dr. Duffy added that the Columbia Senate's approval of a change in tenure regulations to increase the probationary period from six to seven years is binding on the two-year campuses and should be included in the revised Manual.

Unfinished Business

No item of unfinished business was brought before the Senate.

New Business

Professor Jimmie Nunnery (Lancaster) moved that Chairperson Samaras write a letter in behalf of the Senate to the former Chairman of the USC Board of Trustees, T. Eston Marchant, expressing the Senate's appreciation for his many years of dedicated service in behalf of the greater University of South Carolina. The motion passed without discussion, and a copy of the letter appears in Appendix V below.

Professor Marnie Foster (Lancaster) moved that the newly elected representative to the Committee on Curricula and Courses should assume committee duties immediately upon election. Professor Harold Sears amended the motion to include representatives to all the Columbia committees. The amended motion carried without further discussion.

Election of Officers

After Professor Harold Sears (Union) reiterated the names of candidates, Professor Jerry Dockery moved that the nominations be closed. A motion to elect all candidates by acclamation was made and passed.

Adjournment

As his final act as Chairperson of the Senate, Professor Samaras symbolically passed on the gavel to Professor John Stine, the Chairperson-elect. Professor Stine expressed the Senate's thanks to the retiring Chairperson for his excellent work during his term, and Professor Jimmie Nunnery (Lancaster) expressed the Senate's thanks to the Secretary and Recording Secretary as well. Professor Stine then adjourned the meeting.

Respectfully submitted,

Beth Starnes
Recording Secretary

Beth Dunlap
Secretary