

UNIVERSITY CAMPUSES FACULTY SENATE

NOVEMBER 18, 1988

USC-SUMTER

Informal Session

The second meeting of the University Campuses Faculty Senate for the 1988/89 academic year was opened by Chair Greg Labyak who extended a welcome to several guests. These included Mr. James Edwards, Associate Chancellor for Planning and Special Projects, Mr. David Hunter, Assistant Vice Chancellor for Academic and Student Affairs, and Dr. Dave Bell, Administrative Director for the Institutional Self-Study, as well as the Academic Affairs and Student Affairs Deans from the Campuses, new senators, and members of the newly constituted Grievance Committee.

Dr. Bell was invited to address the Senate on the topics of honors courses and the Self-Study. He reminisced briefly about the establishment of team-taught seminar-type honors courses at the Lancaster Campus some years ago. Upon coming to South Carolina College, which houses the honors program on the Columbia Campus, Dr. Bell found a spirit of excitement about cooperative learning similar to that he had experienced at USC-Lancaster. South Carolina College has recently established a course designator for an interdisciplinary honors course which is available for use by the Campuses. This designator is South Carolina College 380, Interdisciplinary Pro-Seminar. A Campus wishing to make use of this designator should submit to South Carolina College a course proposal describing the nature of the course. Professors interested in establishing such courses may contact either Dr. Bell or Dr. Bill Mould, Master of South Carolina College.

Regarding the upcoming Self-Study, Dr. Bell reviewed the two mandates under which the University is presently operating. The first is a mandate derived from the Southern Association of Colleges and Schools document, The Criteria, in the section concerning Institutional Effectiveness. This is a mandate to develop a planning and evaluation process to be used for reaffirming accreditation and to then be incorporated into the Campuses' ongoing strategic planning activities as a means of improving the institution.

The second mandate derives from the South Carolina Commission on Higher Education's Cutting Edge. This mandate also prescribes an on-going planning and evaluation process for an institutional effectiveness program. The University-wide Steering Committee used these two mandates in designing a plan for the Self-Study. Currently the Campuses and departments are engaged in drafting and/or reviewing mission statements and in articulating goals in the areas of instruction, research and service. A Core Planning Group created by President Holderman to advise him has formulated

a System Statement of Purpose with input from faculty and administrators from all the Campuses. This document will be of assistance to campus committees in designing their individual mission statements which must fit within it. The overall mission statement is viewed by SACS as a pledge by the University with respect to what it intends to accomplish. For this reason, the Campus statements as well as the overall statement need to be "reality-based and quite explicit." During 1988/89, which is the planning year of the Self-Study, each Campus is responsible for setting up a Steering Committee, a Committee on Purpose and an Institutional Effectiveness Committee.

The set of guidelines for planning and for institutional effectiveness which have been developed by the CHE are basically the same as the SACS requirements although they are somewhat more prescriptive and more restrictive. The CHE's Planning Perspective guidelines describe a process the Commission wants the University to follow in order to produce a set of plans by the middle of next spring. It is expected that these plans will be updated each year. The Commission will put together a statewide plan into which the plans of all post-secondary educational institutions will fit. What is envisioned is a constantly evolving document. Components of the plan are similar to those of the SACS Self-Study: strengths/weaknesses analysis, identification of issues and opportunities, etc. The CHE's Institutional Effectiveness Guidelines differ from the SACS guidelines in that SACS is willing for each institution to define for itself what constitutes institutional effectiveness while the CHE prescribes a dozen different components which the University is required to address and report on. While many of these components are ones which the University would have chosen anyway, there are others not in that category.

Another recent development concerning the Self-Study occurred at a meeting in Atlanta between USC's Self-Study officers and representatives from SACS. At this meeting, the SACS officials revealed that institutions accredited at Level I (which at present includes the five University Campuses) would no longer be permitted to offer upper division coursework. After a lengthy discussion during which the USC officials explained that the University Campuses are actually multi-purpose learning centers rather than two-year colleges, SACS offered several options for handling the current accreditation process. The most reasonable option and the one recommended by SACS was to have the University Campuses accredited under the "umbrella" of the Columbia Campus. Other options such as accrediting the five University Campuses as a separate unit at Level I, considering all nine USC Campuses under one "umbrella," or maintaining the University Campuses as five individual Level I institutions did not seem as feasible. Bringing the University Campuses under the "umbrella" of USC-Columbia will allow them to be accredited at Levels II-IV and will also allow the relationship between Columbia and the Campuses to be maintained and even enhanced. Indeed, the Self-Study may provide the opportunity to explore some new dimensions of the relationships among the Campuses. The procedure for Campus visits and review will remain

essentially the same. Each Campus will still have to prepare its report in support of the criteria. The review team will probably go to the University Campuses first and then come to Columbia. The report of the University Campuses may be streamlined somewhat by unifying the portions covering such areas as financial aid, Graduate Regional Studies, computing, etc. The University's final report will be a single entity with a section on the University Campuses presented as a part of the whole.

Professor Carolyn West of USC-Sumter asked Dr. Bell when the CHE guidelines would be available and what general components they were expected to include. Dr. Bell replied that a meeting scheduled for December should produce guidelines by the first of the year and that the components will probably include such areas as general education, assessment in the area of a major, assessment of inter-collegiate athletics, alumni studies, identification of basic skills of incoming freshmen, transfer students, student retention, compliance with the state equity and access policies, etc.

Dr. Duffy pointed out that a major concern on the part of the University is the time table imposed by CHE which requires the assessment to be done by April.

Dr. Bell replied that he had raised this concern to the Commission and was told the plan submitted in April could be somewhat preliminary and could be amended and elaborated upon at a later date as needed. Dr. Duffy expressed the opinion that the CHE's concept of the complexity of the Self-Study as well as its understanding of the ongoing planning activities routinely carried out by the University are much less well developed than those of SACS. Supporting evidence for this opinion is the fact that CHE expects the University to complete in six months what SACS allows a year for.

Lila Meeks, Assistant Dean for Academic Affairs at USC-Beaufort asked Dr. Bell whether or not the University's overall Statement of Purpose was still open for suggestions from the Senate and the Steering Committees on the Campuses.

Dr. Bell replied that the Steering Committee, faculty and administrators over the past few months have provided a number of suggestions concerning the statement and that it is now essentially finalized.

Greg Labyak reported hearing the observation that the way the University Campuses will be studied may require a lower level of scrutiny from the SACS teams visiting the individual Campuses than has been the case in the past. He asked Dr. Bell if this would alter the way the Campuses approach the Self-Study. Dr. Bell expressed the opinion that the Southern Association has not determined just how the University Campuses will be studied, but that the University Campuses should respond to the same criteria as previously in the same accurate and comprehensive fashion.

There are, no doubt, areas which should be addressed as a system-- both for efficiency and intelligibility. Dr. Bell stated that it is possible the SACS team will visit the University Campuses about a week before coming to Columbia. The SACS staff person supervising the visits to the University Campuses and the Columbia Campus will be Mr. Jack Allen. In response to a question from Dean John May of Lifelong Learning, Dr. Bell explained that Mr. Allen will head up the team which will do the "umbrella" review for the University Campuses. Each of the Four-Year Campuses will have a separate SACS staff person assigned to them.

Senator Ellen Chamberlain from USC-Beaufort asked Dr. Bell if the Campuses would still be choosing peer institutions for comparative evaluation purposes. Dr. Bell answered affirmatively and suggested that the choice of new peer institutions in the spring could be beneficial to the University especially in the area of salaries. Senator Chamberlain asked if the peer institutions would be chosen by each University Campus itself or by the Campuses as unit. Dr. Bell replied that the original plan was to have each Campus choose peer institutions appropriate to itself but that this area is one which may need more discussion in light of the "umbrella" concept. He suggested that the Columbia Campus may choose "aspirational" peers in order to try to move itself forward and that the Campuses should consider doing the same.

Dean Jack Anderson of USC-Sumter asked Dr. Bell if he was saying that it had been decided to eliminate representatives from institutional peers on the visitation teams. Dr. Bell replied that what he was suggesting was that the Campuses choose new peer institutions which could be utilized to a better advantage in the evaluation process. This suggestion is not related to the constitution of the visiting teams.

Senator Bob Costello of USC-Sumter asked if Dr. Bell was aware of any preconceived CHE state plan that would dramatically alter the character of the University Campuses. Dr. Bell replied that he knew of no such plan. The CHE's avowed purpose is to formulate an overall plan based on the individual plans of the various institutions in the state, in order to reflect needs, opportunities and issues concerning higher education. The Technical College system will be asked to report as well, but on a slightly different timetable.

Senator Tandy Willis of USC-Union asked Dr. Bell about potential problems the Campuses may encounter in trying to comply with the two sets of guidelines under discussion. Dr. Bell replied that the Southern Association has requested a description of the Campuses' Assessment Plan by January 15, 1989. The Commission has requested that by September 1989, the University put together a plan for institutional effectiveness. Dr. Bell emphasized that what the CHE is expecting is not the results of the plan but only its proposed components and methodology. His suggestion is that the University try to effect a procedure which will satisfy the requirements of both the CHE and SACS. It may be necessary to

request a delay in the deadline from SACS so that the final plan can incorporate all of the Commission's components. It is Dr. Bell's opinion that any plan which satisfies CHE will more than satisfy SACS. Senator Willis asked when the Campuses could expect to see the CHE's guidelines. Dr. Bell assured him the Commission will be eager to distribute the guidelines as soon as they are in their final form.

Chair Labyak thanked Dr. Bell both for his information and for the benefit of his perspective and insight into the issues discussed. The Chair reminded the Senate that there is a Senate committee charged with monitoring the progress of the Self-Study on the Campuses so that all faculty can be apprised of developments as they occur.

The Chair announced that he will reintroduce as part of the Unfinished Business in the afternoon session the Manual change offered by the Rights and Responsibilities Committee and passed by the Senate last spring which concerns grievances for non-reappointment. Opportunity for further discussion will be provided and a re-vote will be taken as is customary for Manual changes.

Dean Anderson was recognized to offer a welcome to the Sumter Campus. He invited the Senate members to tour the Nettles-Schwartz Center following lunch.

### General Session

#### I. Call to Order and Deans' Reports

Chair Labyak requested that the session come to order and called for the Deans' reports.

Dean Jack Anderson of USC-Sumter reported on a series of workshops being held for the Sumter faculty in the area of critical thinking in an ongoing effort to continue to promote the theme of teaching excellence. He also mentioned special programs developed by individual faculty members including a Business Forum and the Carolina Heritage series of programs on storytelling. USC-Sumter has received the architectural and engineering funding for a \$4 million library addition. The architectural selection committee will meet in late November and a firm will be selected by January. The Administration Building has been vacated for total renovation and the addition of a second floor. When reoccupied in August it will contain about two-thirds again the present square footage. All administration operations will then be housed under one roof and greater effectiveness and efficiency should result.

There was no report from USC-Lancaster.

Dr. Ron Killion, USC-Salkehatchie, reported in the absence of Dean Carl Clayton. An advisory group called The Academic Council

has been instituted at Salkehatchie to present the members' consensus on various academic topics to the faculty. The Academic Council parallels the Administrative Council instituted on the Campus last year. These two Councils are proving beneficial as the Self-Study process is being begun. Under the leadership of the new Assistant Dean for Academic Affairs, Frank Shelton, the Campus Self-Study committee has completed a mission statement for the Campus and a report on the core curriculum. All SACS committees have been formulated. The Academic Council is reexamining the duties of division chairs. Efforts are being made Campus-wide to identify and clarify past policies in the light of present growth. There will be presentations at the next Administrative Council meeting of the Salkehatchie Initiative (the Campus's planning document) in the areas of academics, student affairs, physical plant, and outreach. The ultimate overall goal is to translate the plans on paper into action.

USC-Salkehatchie has been asked by the Westinghouse plant in Hampton to provide educational opportunities in several areas for plant employees. Renovations to some of the buildings on the Walterboro Campus will begin in December and other projects will begin at both Campus sites in January. Dean Killion announced that the current record of the Salkehatchie Indians basketball teams is two and two. He introduced a new Senator from Salkehatchie, Dr. Susan Moscow.

Senator Tandy Willis reported from USC-Union in the absence of Dean Ken Davis. The newly renovated Central Building will be completely occupied by the beginning of the spring semester. Senator Julie Fielder, who will be leaving USC-Union at the end of the fall semester, will be replaced on the Senate and the Intra-University Services and Communications Committee by Jimmy Williamson, Union's Coordinator for Admissions, Recruitment and Retention. The Union faculty met recently with Professor John Gardner to learn more about changes in the Self-Study process. Distant Learner courses via video are continuing to be offered at the Laurens Campus.

Dean John May of Lifelong Learning introduced a new Senator, Dr. Dave Bowden. The Self-Study committee has been selected and will be headed by Professor Jerry Dockery and co-chaired by Dean May.

Dean Ron Tuttle of USC-Beaufort announced a fall head count of 1010. This count places Beaufort in second place among the five Campuses for this category. FTEs are at 495. Dean Tuttle mentioned a recent meeting at Hilton Head Island which brought together USC President James Holderman and other administrators with citizens from the Island who are interested in expanding the opportunities for higher education there. Renovations to several buildings on the Beaufort Campus will be made this academic year. The Campus will sponsor three Elderhostel programs early in 1989. Two of these will be held at Hilton Head and will feature marine science. The third will be in Beaufort. A new senator from

USC-Beaufort, Professor Rod Sproatt was introduced. Senator Sproatt is a former Chair of the University Campuses Faculty Senate.

II. Correction/Approval of Minutes.

The Minutes of the Faculty Senate meeting held September 16, 1988 in Columbia were approved as written.

III. Reports from University Officers

- A. Dr. John J. Duffy, Chancellor for University Campuses and Continuing Education (Attachment 1)

Dr. Duffy called for questions on his written report as submitted. Senator Tandy Willis asked the Chancellor to clarify the reference to a report due the Commission on Higher Education. Dr. Duffy replied that this report is the one described earlier by Dr. Bell which will be distributed as soon as it becomes official. There were no further questions for Dr. Duffy.

- B. Professor John N. Gardner, Vice Chancellor for University Campuses and Continuing Education (Attachment 2)

Professor Gardner asked for questions concerning his written report. There were none.

Chair Labyak showed the Senate a copy of a news article which had appeared in the New York Times commending Professor Gardner and USC's innovative University 101 program. Professor Jerry Dockery commented that an item on the program had also been aired on the Cable News Network but without properly crediting Professor Gardner for his contribution.

IV. Reports from Standing Committees

- A. Rights and Responsibilities Committee--Professor John Logue (Sumter)

The Rights and Responsibilities Committee presented two motions:

Motion 1 - That the following description of the Grievance Committee be added to the University Campuses Faculty Manual to be included under the description of the Faculty Organizations in a section entitled "Standing Committees."

The Grievance Committee shall consider individual grievances brought before the Committee by members of the Faculty. The Committee shall examine alleged grievances, and when, in the judgement of the Committee

a grievance is determined to exist, it shall attempt to resolve the matter through mediation or other appropriate action. The six members of this committee shall be tenured faculty."

This motion was carried.

Motion 2 -

Be it resolved that the Rights and Responsibilities Committee along with the Chairs from the other standing committees of the Senate undertake immediately the task of rewriting the University Campuses Faculty Manual.

This motion was carried.

B. Welfare Committee--Professor Mary Barton (Union)

We are eagerly anticipating the requested salary information that will enable us to continue to monitor faculty salaries.

We plan to investigate the correlations on our individual Campuses between available funding and faculty involvement in research activities.

C. Intra-University Services and Communication--  
Professor Bob Costello (Sumter)

The Committee reviewed the status of its charges to monitor self-studies, recruitment and retention efforts and offerings in the areas of women's studies, honors courses, and interdisciplinary courses on University Campuses. Nearly all Campuses already have responded to our request for information.

At the suggestion of Senator Castleberry, the Committee agreed to go on record as commending the record of support by Chancellor Duffy's office for systemwide meetings in the various academic disciplines and to encourage continued support.

The Committee requests that each Senate delegation remind its constituents of the existence of a Visiting Scholars Program.

Senator Sproatt called the attention of the Committee to several hardships on students by lack of system articulation. These included changed degree requirements at baccalaureate institutions necessitating rapid changes in course offerings on University Campuses and the observation that University Campus students have the legal status of transfer students when they file for a change of campus,



i.e., they are subject to the catalogue of their new campus at the time of campus change rather than at the time of their acceptance at the University Campus. Similar problems of part-time students also were discussed.

Senator Costello informed the Committee that he expects to receive documentation of an articulation problem with USC-Columbia which has arisen for baccalaureate nursing students who begin at University Campuses.

A committee name change also was discussed.

In reply to questions about specific articulation problems, Senator Costello stated that the Committee was anxious to hear about all such problems in detail. Chair Labyak mentioned the desire of Dennis Pruitt, Vice President for Student Affairs at the Columbia Campus, to work with the University Campuses on articulation problems.

V. Executive Committee--Professor Nancy Washington (Lifelong Learning)

The Committee discussed the need for further refining of grievance procedures. These procedures are being studied by the Rights and Responsibilities Committee.

The Committee discussed the need to revise other parts of the Manual.

The Committee reviewed a list provided by David Hunter of possible topics for University 101 forum programs and made recommendations.

The Committee discussed the need for increased publicity for the University Campuses. Carolyn West will draw up a proposal for a brochure including appropriate contents.

Chair Labyak added that the Executive Committee had also discussed the developmental studies questionnaire which was distributed and compiled by Professor Willis. The results of this study will be useful in providing information about developmental studies which has recently been requested by the CHE.

Senator Bob Costello asked for elaboration on the extent of the power of the CHE in enforcing its requests. Dr. Duffy replied that the Cutting Edge empowers the CHE to investigate higher education in order to coordinate and improve the work of all the institutions the state provides funding for. Dr. Duffy stated that it is reasonable for the CHE to request information about such topics as developmental education and institutional effectiveness as mentioned by Dr. Bell in the morning session. The University will therefore be "pro-active" in supplying assessment information to reassure the state legislature that the University is indeed operating in an effective and efficient manner.

Professor Willis offered the comment that the assessment procedure will eventually be translated into funding decisions concerning the creation, retention, or suspension of programs. Dr. Duffy acknowledged that the CHE does indeed have the power to make recommendations of this nature to the legislature.

Chair Labyak asked Dr. Duffy to clarify the role the CHE wants the University Campuses to assume within the USC System as concerns developmental education. Dr. Duffy replied that there should be no problem within the System, but that serious problems could arise concerning the missions of the University Campuses and the state's technical schools.

Professor Sproatt asked Dr. Duffy about the CHE's original mission and its relationship to the University. Dr. Duffy replied that this relationship had been set up several years ago when the CHE was designated to coordinate all higher education activities in the state.

#### VI. Reports from Special Committees

##### A. University Library Committee--Professor John Catalano (Lancaster)

In the absence of Professor Catalano who was attending a meeting of the University Library Committee, Professor Deborah Cureton provided the following report.

Meeting held October 7, 1988, 2:00 p.m.

##### Items discussed:

1. Vice President Terry and Library Staff reported the following:
  - a. Mission statement preparation and revision underway--discussion encouraged.
  - b. Search for new library director progressing --new director should begin work by July 1989.
  - c. Online catalog project still on schedule (see previous report)
  - d. Library staff seeking Cutting Edge funds for library system.
  - e. Serials acquisition costs increasing at 17% annual rate. (\$8 million by year 2001).

2. Actions by Committee

- a. Endorsed Dr. Terry's request for adequate salary funding for new director's position.
- b. Requested John Herr to read names of Library Director Search Committee into minutes of Faculty Senate in November.
- c. Encouraged staff of Cooper Library to publicize list of Library representatives within individual units in an effort to encourage more faculty participation in book order process.

3. Next meeting November 7, 1988, 2:00 p.m.

B. University Committee on Curricula and Courses--  
Professor Robert Castleberry (Sumter)

For the Academic Officers of the various Campuses, I am sorry that I have not corresponded much with you so far this year (I usually try to write to you after each of our meetings in Columbia), but there really hasn't been that much to "write home about."

For a general summary of the meetings to date:

Most of the actions dealt with 500 and 600 level courses, so I won't bore you with those details. Instead I will bore you with other information.

Foreign language courses at the level of 201 and 202 are being deleted from the curriculum. Other 200 level courses (i.e., GERM 209, 210) are taking their place.

Because of differences in wording about foreign language requirements for the various departments on the Columbia Campus, the Courses and Curricula Committee is looking at the possibility of standardizing the wording about what specifically is required when terms such as "basic minimal proficiency" and "fluency" are used.

Some program changes are being considered:

Engineering: the 24 hours of Humanities courses must now include ENGL 101 and 102, one history course and one fine arts course. Four elective courses are to be chosen so that, of the total 24 hours, there are no more than four fields represented, one of these fields has at least three courses, and one of those three courses is at the 300 level or above.

Journalism: the News-Editorial Track will no longer specifically require BADM 222 as part of the general educational requirements. Under the major requirements of the Advertising track, JOUR 401 will no longer be, but JOUR 458 will now be, required.

Psychology will change their state course (PSYC 225) to PSYC 227 and make it a 4-hour course. It will have a prerequisite of PSYC 226 (Research Methods). Both courses will now be part of the major requirements.

Some items of potential interest:

- ENGL 452 is now at the 200 level...ENGL 292 Vocabulary and Language.
- GEOG 370 on The National Parks is a new course.
- ANTH 365 has been upgraded to ANTH 561 Human Osteology (Dem Bones, dem bones, dem dry bones).
- GEOL added an experimental course GEOL X211: Problems in Evolution (apparently at the request of Larry Lepionka of USC-Beaufort).

Dr. Duffy expressed consternation that a request for a new course had reached the University Committee on Curricula and Courses without being approved by the University Campuses Faculty Senate and reminded the Senate that "any Campuses which desire to deal with the Courses and Curricula Committee have to come through this Senate." Professor Castleberry stated that he believed the Senate's procedure was to funnel course requests through the Intra-University Services and Communication Committee. Dr. Duffy asked if this meant the Senate had indeed acted on the request in question. Chair Labyak replied that to his knowledge it had not.

C. University Faculty Welfare Committee--Professor Don Curlovic (Sumter)

The Committee has been conducting a study of salaries in the evening program both for part-time faculty and for full-time faculty who are teaching overloads. A recommendation will be made that full-time faculty teaching an overload in the evening program be paid at the rate of 12.5 percent of their regular salary. Dr. Duffy clarified that the term "regular salary" means 12.5% of the semester salary or 6.25% of the base salary.

The Welfare Committee met in conjunction with the Budget Committee to discuss whether or not the salary plan which was recommended was implemented. No conclusion was reached.

A topic to be discussed at the next meeting is the option of a faculty member to request to be paid over twelve months rather than over nine months as is now the case.

D. Academic Planning Committee--Professor Bruce Nims  
(Lancaster)

No report.

E. Faculty/Board of Trustees Liaison Committee--  
Professor Somers Miller (Beaufort)

The Academic Affairs and Faculty Liaison Committee of the University of South Carolina's Board of Trustees has met twice in Columbia since the last meeting of the University Campuses Faculty Senate.

On Thursday, October 6, 1988, the following ensued:

1. A request to establish an Institute for Superconductivity by the Physics Department at USC-Columbia was approved.
2. The Committee also approved a request by the College of Science and Math at USC-Columbia to create a Center for Parallel Supercomputer Applications.
3. To establish a Center for Pharmaco-Economics and the Center for the Study of Dementing Illnesses were requests by the College of Pharmacy and the College of Health, respectively. Both are to be located at USC-Columbia and were approved by the Committee.
4. USC-Coastal Carolina College proposed the establishment of four centers--a Center for Coastal Studies, a Center for Economic Development, a Center for Rural Development, and the Waccamaw Regional Studies Center. All four were approved.
5. A newly revised and updated Faculty Manual for USC-Coastal Carolina was accepted.
6. Of particular interest to this body, revisions in the University Campuses Faculty Manual as delineated in the "Report of the Vice Chancellor for University Campuses and Continuing Education" which was distributed to the Senate this morning, was approved.
7. Two requests by faculty member at USC-Union for permission to run for public office were granted.

8. Finally, other, confidential, personnel matters were discussed.

Last Thursday, November 10, 1988, the Academic Affairs and Faculty Liaison Committee met in Columbia to hear a grievance from a faculty member at Coastal Carolina. The details of this hearing have, and should be, treated in a confidential manner. For those members of this body who may be interested in the outcome, you can expect an announcement concerning this matter from the Board of Trustees in three or four weeks.

- F. Research and Productive Scholarship Committee--  
Professor Noni Bohonak (USC-Lancaster)

The Committee met November 17, 1988.

Math and Science--23 applied, 8 funded partially. \$16,750 in funds available. \$62,500 funds applied for.

The Humanities recipients have not been announced yet. No requests were received in math and science from the University Campuses and Professor Bohonak suggested that Senators urge the faculty members on their Campuses to make application for grants in the future.

## VII. Unfinished Business

Chair Labyak introduced the topic of the Manual change passed at the spring session concerning grievance procedures and his decision to have it reconsidered because of its substantive nature. Senator John Logue moved to appeal the Chair's decision. The motion was seconded and carried.

## VIII. New Business

There was no new business.

## XI. Announcements

Chair Labyak, referring to the Senate's decision to revise the Faculty Manual, exhorted all persons involved in the process to do it in as timely a fashion as they are able.

Professor Jerry Dockery announced that the Lifelong Learning faculty has purchased a computer projection system which can project computer screens in color for classroom use. The system has been used at USC-Sumter and can be viewed by University Campuses faculty at the Computer Lab at USC-Columbia.

Professor John Logue requested that the Minutes record that the Grievance Committee met and elected Professor Logue as its chair.

Associate Chancellor John May announced that the fourth Adult Learner Conference will be held in late May 1989 in Columbia. He invited proposals for papers to be presented at the Conference.

Dr. Duffy urged the Senate to give more consideration to such opportunities as the SPAR grants mentioned by Professor Bohonak and to the Adult Learner Conference mentioned by Associate Chancellor May. He expressed concern that the faculty from the Campuses often do not pursue research and service opportunities which they could fulfill with excellence and which would bring favorable attention to themselves and to their Campuses.

Professor Carolyn West suggested that it would be helpful if notices of upcoming conferences could be announced a year or more in advance so that research projects could be formulated in areas a professor had not previously been involved with.

Professor John Logue requested that the persons named to the committee to revise the Manual meet at the conclusion of the Senate meeting for assignments.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Nancy Washington  
Secretary

ATTENDANCE: November 18, 1988

BEAUFORT

Present

John Blair	Welfare
Ellen Chamberlain	Welfare
Dave McCollum	IUSC
Jane Upshaw	R&R

Absent

Rick Boulware	Executive
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LANCASTER

Present

Noni Bohonak	Welfare
John Catalano	IUSC
Wade Chittam	Welfare
Deborah Cureton	Executive
Jerry Currence	R&R
Bruce Nims	R&R
Wayne Thurman	IUSC

LIFELONG LEARNING

Present

Linda Allman	R&R
Dave Bowden	Welfare
Steve Dalton	IUSC
Nancy Washington	Executive
Jerry Dockery	Alternate

Absent

John Stine	R&R
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SALKEHATCHIE

Present

Milton Harden	R&R
Greg Labyak	Executive
Susan Moscow	Welfare
Ali Pyarali	Executive
Dan Ruff	Alternate

Absent

Paul Stone	IUSC
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SUMTER

Present

Robert Castleberry	IUSC
Bob Costello	IUSC
Don Curlovic	Welfare
Jean Hatcher	Welfare
Jordan Johnson	R&R
John Logue	R&R
Kay Oldhouser	Welfare
Has Raval	Welfare
Carolyn West	Executive

UNION

Present

Mary Barton	Welfare
Julie Fielder	IUSC
Susan Smith	R&R
Tandy Willis	Executive



REPORT OF THE CHANCELLOR  
FOR UNIVERSITY CAMPUSES AND CONTINUING EDUCATION  
FOR  
UNIVERSITY CAMPUSES FACULTY SENATE  
USC-Sumter  
November 18, 1988

I would like to call your attention officially to the fact that the University in consultation with the Southern Association has decided to include the five University Campuses as part of the Columbia Self-Study. The Campuses will each continue as they have been to prepare the Self-Study report for submission to the Southern Association in 1990. When the visit occurs in 1991, our Campuses will be visited as part of the Columbia and University Campuses Study. We hope that this will enable us to continue our activities. I hope that out of the planning process will emerge an academically defensible concept of the Learning Center about which we have been talking for the past several years.

Simultaneously, the University has been asked to make a report to CHE. At this point, I am not aware of how we are proceeding on that since I just returned from the National Association for State Universities and Land Grant Colleges in Dallas. Because much of the University's senior administration was there, we were not able to respond to Mr. Sheheen's request for comments on the proposed study.

Recently, I had the opportunity to visit USC-Beaufort at Hilton Head with Dr. Holderman. He reasserted his support for the development of offerings at Hilton Head within the existing framework of the University and particularly reemphasized the fact they had to work through the University of South Carolina at Beaufort.

Currently, the CHE is carrying out an informal review of the Off-Campus Programs proposals. When we hear back from them, we will send the proposals to the Provost and the President and then seek the Board of Trustees' approval.

Recently, as most of you are probably aware, the Board of Trustees elected Mr. Michael Mungo, who represents the Eleventh Judicial Circuit, as Chair.

Spring commencement dates for the Campuses are attached to this Report.

Also, the rationale for the decision concerning the Self-Study is attached to the report.

The University has prepared a System Mission Statement for use in the Self-Study which is also attached.

Attachments

USC-System Commencement Programs for May 1989

USC-Aiken	Thurs.	May 11 at 7:30 pm
USC-Beaufort	Mon.	May 15 at 7:30 pm
USC-Coastal	Sun.	May 7 at 2:00 pm
USC-Columbia	Fri. Sat.	May 5 at 3:00 pm May 6 at 9:30 am
USC-Lancaster	Wed.	May 10 at 8:00 pm
USC-Salkehatchie	Tues.	May 9 at 7:30 pm
USC-Spartanburg	Sat.	May 13 at 9:30 am
USC-Sumter	Fri.	May 12 at 7:00 pm
USC-Union	Mon.	May 8 at 7:30 pm



UNIVERSITY OF SOUTH CAROLINA

COLUMBIA, S.C. 29208

OFFICE OF THE CHANCELLOR  
for University Campuses and  
Continuing Education

October 6, 1988

(803) 777-7695

MEMORANDUM

TO: Dave Bell  
Blanche Premo Hopkins  
Ron Ingle  
Davis Powers  
Arthur Smith

FROM: John Duffy *JD/mjh*

SUBJECT: COMMENTS ON SELF-STUDY

As a result of a recent visit with the Southern Association Staff in Atlanta, it is apparent that we have several options which we may pursue in carrying out the University Self-Study. I would like to comment on those options.

1. We could study each of the nine campuses separately. This is the status quo position. Its major advantage is that we are used to this approach and each campus is already gearing up for individual studies. Some of the campuses may feel that the individual studies would be of greater benefit to the development of their campuses than a System study. The weaknesses that I see here are that many aspects of the University System, such as the Graduate Regional Studies program, the centralized accounting and business processes, and the Library Processing Center might well be missed in such a study. Another problem is the type of programs offered at the University Campuses. Each of them will probably have to be viewed as a level one institution. Level one institutions are essentially community colleges. After December, level one institutions will be precluded from offering any so called "upper division" work. To do away with upper division work at the University Campuses, particularly in the area of humanities, will completely change their profile and mission. It would also seriously affect our concept of the University Campuses as learning centers.
2. A second possibility is to let each of the Four-Year Campuses produce a self-study separately, the Columbia Campus could produce a self-study and then the five University Campuses could be studied as one unit. Here,

MEMORANDUM

October 6, 1988

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again, we may run into the possibility that we will miss some of the System operations. The strengths for the three Four-Year Campuses and Columbia would be the same as enumerated in part one of this report. The five University Campuses would still face the problem of being looked at as level one institutions.

3. Another possibility is for the three Four-Year Campuses to conduct individual studies while Columbia and the five University Campuses undertake a study viewing the five University Campuses as a part of Columbia. Again, the three Four-Year campuses should have no problems. Columbia would have to be concerned about the question of accreditation for some of its professional schools although a study of the Campuses indicates that the professional schools most involved, Education and Business, offer very little real upper division work on those campuses at this time. However, there is upper division work in Business and Education offered by the Four-Year Campuses on the University Campuses. In essence, the five University Campuses would lose their identity as separate campuses and would really become a part of what we used to call "extension." What reaction we would get from those campuses I can't predict at this time, although I think this would be preferable to them than to be studied discretely or all together as level one institutions.
4. The final alternative is a System study. In the best of all possible worlds, this would be ideal. However, the sensitivities which exist on the Four-Year Campuses for their autonomy would probably preclude this at this time. I feel that a System Self-Study would be exciting and novel. It would however, in all probability, present serious logistical problems for ourselves and for the Southern Association.

Regardless of the model we adopt, I would suggest that we ask the Southern Association to assign one or more people to study our System service operations as a part of the Columbia review. This would include virtually all of the System Vice President Offices, this Office, Business and Finance, the President's Office, and the Provost's Office.

I am sure that other arguments can be added, pro and con, to each of these alternatives. At this point, I certainly don't presume to choose or recommend any one of these approaches, but hope that after some deliberation, we can arrive at one that will be satisfactory to the University and to the Southern Association.



**UNIVERSITY OF SOUTH CAROLINA**

COLUMBIA, S.C. 29208

**RECEIVED**  
NOV 17 1988  
Office of the Chancellor  
University Campuses & Continuing Education

**INSTITUTIONAL SELF-STUDY**

107 Osborne Building  
(803) 777-3245

To: Chancellors  
Vice Presidents  
Deans  
Self-Study Directors and Coordinators

From: Dave Bell <sup>DB</sup> Administrative Director

Subject: System Statement of Purpose

Enclosed is a copy of the System Statement of Purpose. It was developed by the Core Planning Group in consultation with faculty and administrators throughout the University system including the various self-study steering committees.

The System Statement of Purpose is intended, among other things, to provide a context for the individual campus mission statements which are being developed through the self-study process.

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# STATEMENT OF PURPOSE

## THE UNIVERSITY OF SOUTH CAROLINA SYSTEM

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The University of South Carolina is a major comprehensive public institution consisting of nine distinct campuses. Since its founding in 1801 on what is now the Horseshoe of the Columbia campus, the institution has grown into a University system of nationally recognized quality. Through its network of campuses and a rich mixture of programs, including research and public service, the University serves the entire state and provides leadership in its economic development. Recognizing the great potential that increased global interaction holds for the improvement of overall quality of life, the University of South Carolina is an emerging partner in the development of programs of national and international significance.

Because of the advancement in instructional technology and the development of multiple delivery systems, each campus is capable of drawing upon the resources of the entire University and using them to serve numerous locations and constituencies. As a result, the campuses have become University Learning Centers: centers of intellectual and cultural vitality, each with a unique mission, offering a diverse selection of educational programs of high quality accessible throughout the state.

The University System seeks to anticipate the changing needs of a growing South Carolina and to prepare informed and productive citizens, able to adapt to an increasingly complex environment.

The fundamental purpose of the University of South Carolina is to foster excellence in undergraduate and graduate education, research, and service programs, accessible to citizens of the state through:

### THE UNDERGRADUATE PROGRAMS AT ALL NINE CAMPUSES:

USC Beaufort, USC Lancaster, USC Salkehatchie, USC Sumter and USC Union, as University Campuses, grant associate degrees and offer limited upper division coursework creditable toward baccalaureate degrees within the University System.

USC Aiken, USC Coastal Carolina College, and USC Spartanburg, as senior institutions, grant baccalaureate degrees and a limited number of associate degrees.

USC Columbia, the flagship campus, offers a comprehensive array of baccalaureate degree programs covering most fields of academic study, including a variety of professional areas.

### THE SYSTEMWIDE GRADUATE SCHOOL:

Faculty from all nine campuses participate in the Graduate School which is administered at USC Columbia, a major graduate research institution and the only campus in the system which grants masters and doctoral level degrees.

At the senior system campuses graduate level coursework is offered in various forms. These campuses continue to play an expanding role in the University's graduate mission through local faculty strengths and through advances in instructional technology, largely in response to increased community needs for particular graduate and professional programs.

University campuses complement their basic missions with Graduate Regional Studies courses made available either from within their own faculties or from the senior system campuses.

### THE UNIVERSITY'S RESEARCH, SCHOLARSHIP AND PUBLIC SERVICE INITIATIVES:

As part of its overall mission to discover, disseminate and apply knowledge, the University supports and develops significant research programs and scholarship.

The University's research and scholarship efforts, faculty expertise, and general resources are increasingly important to the economic growth of the state and the resolution of an array of social, political, and economic issues.

Each campus is committed to enriching the quality of life of its community through the performing and fine arts, extensive community service and continuing education programs.

### THE UNIVERSITY'S DIVERSE POPULATION:

The University creates a multi-ethnic and multi-cultural institutional environment by attracting administrators, faculty, and students from diverse racial and cultural backgrounds and representing different regions of the state, nation and world.

The University is actively involved with international programs and encourages the development of student and faculty scholarship and research on topics of international relevance.

The University of South Carolina is a strong and vital system with a distinctive combination of programs and services provided through a diversified network of campuses with unique missions.

REPORT OF THE VICE CHANCELLOR  
FOR UNIVERSITY CAMPUSES AND CONTINUING EDUCATION  
FOR  
UNIVERSITY CAMPUSES FACULTY SENATE  
USC-Sumter  
November 18, 1988

Support From the President for University Campuses

The President met with the University Campuses Deans and the Chancellor and Vice Chancellor on November 3 to indicate his interest in a number of issues that are being discussed by University Campuses faculty and administrators including the Self-Study, the role and significance of the University Campuses in the University System, and possible actions by Mr. Sheheen and CHE with respect to the future of the State's TEC system. To understate the matter, the President reiterated his unqualified support of the University Campuses and indicated that he would fight anyone, anywhere, anytime, who might attempt to alter the status quo to the detriment of the University Campuses. He assured the Deans and the Chancellors that the situation with respect to Mr. Sheheen's vision for a more comprehensive two-year system in the state of South Carolina would be watched with vigilance and responded to very, very strongly. I believe it is an accurate statement to say that all present were reassured although with respect to this Office, no reassurance was needed.

Board Approval of Senate Actions

During the October 20 meeting of the USC Board of Trustees, the Board approved the previous recommendations of the University Campuses Faculty regarding a change in the composition of the Grievance Committee and a mechanism of appeal for revocation of tenure. A copy of the approved motions as submitted to the Board is attached to this report. The Chancellor and I have also had discussions with the Legal Office, have reviewed Board Minutes and have determined that other actions taken by the Senate which do not constitute alterations of a legal or contractual nature between the University and the faculty member can be routinely approved by this Office without being routed to the Board. Therefore, you should consider as being officially approved and in force the Senate recommendations which have been separately appended to this report. I regret any misunderstanding our position on this matter may have caused. As you all know, we have been proceeding in the spirit of having implemented these recommendations for some time.

The University 101 Forum Series

We have just completed the third in our series of University 101 Forums this past fall, the most recent having been on November 9 with USC's new Provost, Arthur Smith. As I trust you know, these programs are being beamed to the University Campuses via closed-

Report to University Campuses Faculty Senate  
From: John N. Gardner  
November 18, 1988  
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circuit television and are being shown between 4:30 and 6:00 on Wednesday afternoons on the specified dates. We welcome your attendance and participation. In the event that you cannot attend a live session, video tapes are being made of each one and are available for subsequent viewing. If you wish to pursue that option, just contact David Hunter (4800) or Jerome Jewler (6029).

#### Faculty Exchange Applications

These should have been received by all faculty. The deadline was November 16. If for some reason you did not receive an application and you still wish to apply, let me know and I can arrange an extension.

#### December FYE Conference

As I trust many of you are aware from my previous notification of this matter, we are hosting a special focus Conference on the Freshman Year Experience in the Community College. I realize that we are very sensitive about associating ourselves with community colleges in any way but there are a number of sessions that will be presented at this conference which will feature the kind of work we do with students in our institutions which are for students at the less than baccalaureate level. You would be welcome to attend the Conference and my office will cover your expenses. The Conference will open Sunday evening, December 4, and will conclude at 1:00 p.m., Tuesday, December 6. If you would like more information on the details of the Conference please contact Stuart Hunter in University 101 at 777-6029. Travel authorizations to support your travel should be routed through me.

Still on the subject of FYE Conferences, we will be doing the big National Conference February 18-22, 1989. If you wish to attend, just let us know and we will follow the same procedures as above.

#### Deans' Meetings

This Office is coordinating a variety of meetings for separate deans' groupings from within the University Campuses. I wanted to invite your input into the agendas of these meetings. Specifically, David Hunter and I organize meetings of the Student Affairs Deans, Academic Affairs Deans, and a meeting in which we combine those two groups of deans (in fact, the combined meeting is being held on the same day of this Senate meeting). The Chancellor and I, also with the assistance of Mary Derrick, organize meetings for the Deans of the University including a Deans' Retreat December 2-4. If there are any items which you would like any of these groups to discuss, please feel free to bring them to our attention.



Report to University Campuses Faculty Senate  
From: John N. Gardner  
November 18, 1988  
Page 3

### USC Industry Excellence Alliance

At a recent System Committee meeting, the new System Vice President for Research, Paul Huray, announced plans for the development of a proposal to create a USC Industry Excellence Alliance which would strengthen the relationship between the University of South Carolina System Campuses and South Carolina's industry and business interests. As an example of this, the President had recently met with business leaders of Rock Hill to consider ways in which the University could expand its support for the economic interests of that community as opposed to having them work with the University of North Carolina at Charlotte. The President informed those local civic leaders that their closest ally and one that could, should, and would be involved in any such emerging partnership is the University of South Carolina at Lancaster. We will provide you more information as it becomes available.

### January System Retreat

This year, for the first time, the President will expand the format of his University System Retreat which in the past has been held once a year in August. This year, a mid-year mini-retreat will be held Thursday, January 26, 1988. We will inform you of the topics discussed at the February Senate meeting. As it is currently planned, it will be a sort of mid-year review of the overall status of the University System, beginning of the legislative session, etc.

### Information on the University of Wisconsin Centers

At the last Senate meeting I was asked to gather information on the University of Wisconsin Centers with whom we have been invited to participate in a faculty exchange program. I now have such information available and will be glad to share it with any faculty member who might have an interest in pursuing such an exchange. The invitation to undertake such an application is still wide open.

Attachments



File

UNIVERSITY OF SOUTH CAROLINA

COLUMBIA, S.C. 29208

OFFICE OF THE CHANCELLOR  
for University Campuses and  
Continuing Education

September 19, 1988

(803) 777-7695

Dr. James B. Holderman  
President  
University of South Carolina  
Columbia, SC 29208

Dear Dr. Holderman:

This is to request your review and approval of two motions related to the University Campuses Faculty Grievance Committee procedures passed at the April 22, 1988 University Campuses Faculty Senate meeting.

The first motion deals with the composition of the Grievance Committee. Currently, page 14 of the University Campuses Faculty Manual states that the Rights and Responsibilities Committee of the University Campuses Faculty Senate shall constitute the Grievance Committee (copy attached). The proposed motion is as follows:

The Rights and Responsibilities Committee moves that a Grievance Committee be established for the University Campuses Faculty to be composed of six members, one from each University Campus and one from Lifelong Learning. Members will be elected by the campus faculty organization, must be tenured and may be senators. Members may succeed themselves. The Committee shall be elected before the April Faculty Senate meeting and will serve for one year. The Committee will elect its own chair at the first Faculty Senate meeting of the year.

The Senate, John Gardner, and I feel this change is a significant improvement over the current arrangement particularly because it requires members of the Grievance Committee to be tenured. Tenure is not a requirement for service on the Senate or the Rights and Responsibilities Committee.

The second motion deals with the issue of "route of appeal" as outlined in the University Campuses Faculty Manual. Currently, the Manual states inconsistent routes of appeal. On page 25 of the Manual it states that one may appeal to the Executive Committee of the Board of Trustees and on page 65 to the Academic Affairs Committee of the Board of Trustees (copies attached). To

Dr. James B. Holderman  
September 19, 1988  
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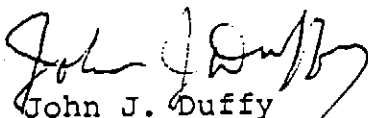
allow for one consistent route of appeal and to bring this process in line with the procedures outlined in the Columbia Faculty Manual, the following motion was passed to change the wording on page 25 of the University Campuses Faculty Manual.

Any faculty member whose appointment may be terminated for cause under the provision of this paragraph shall be notified in writing; this notification shall include a detailed statement of the grounds for termination and an explanation of his/her right to a hearing with counsel before the Academic Affairs and Faculty Liaison Committee of the Board of Trustees. A request for hearing must be submitted in writing to the President within fifteen days of the receipt of notification of termination.

If the faculty member elects to request a hearing, the effective date of his/her termination shall not be in advance of the final decision of the Academic Affairs and Faculty Liaison Committee, although the President shall have the authority in the meantime to suspend the faculty member in question until proceedings have been completed.

John or I would be happy to discuss these changes with you if you wish. Please forward to the Board of Trustees for their review if you approve.

Sincerely,

  
John J. Duffy  
Chancellor

mkh

cc: John Gardner, Vice Chancellor  
Greg Labyak, Chair, University Campuses Faculty Senate  
Tom Stepp, Secretary to the Board of Trustees  
Paul Ward, System Vice President and General Counsel

Attachments

5. Faculty Welfare Committee. This committee shall consider policy matters pertaining to salaries and any other matters relating to the personal welfare of the faculty. Where appropriate after faculty action, recommendations of the Committee shall be forwarded to the President for transmission to the Board of Trustees. The representative is elected by the University Campuses Faculty Senate. The term of office is three years.
6. Academic Forward Planning Committee. This committee, composed of representatives from throughout the University System, has the duty and responsibility of assisting the President in the establishment of priorities of proposed programs and the initiation of plans for new academic programs and concepts throughout the University. The University Campuses Faculty Senate representative to this committee is elected by the Senate. The term of office is three years.
7. System Committee. This committee serves in an advisory capacity to the President on all matters affecting the System as a whole. The Chairperson of the University Campuses Faculty Senate represents the faculty of the University Campus System on this committee.

The Senate elects representatives and nominees for recommendation at its final meeting of the year. Representatives will assume their duties (as defined by the Columbia Campus Faculty Manual) upon election/appointment and will report to the University Campuses Faculty Senate.

Committees of the University Campuses Faculty Senate.

There are three Senate standing committees:

1. The Rights and Responsibilities Committee has jurisdiction over problems relating to contact hours, office hours, affirmative action, and faculty relations with administration and students; it shall constitute the Grievance Committee for the University Campuses Faculty Senate and shall be responsible for other matters that may be assigned by the Executive Committee.
2. The Welfare Committee considers the financial concerns of the faculty, including salaries, fringe benefits, support for teaching and research, and other matters that may be assigned by the Executive Committee.
3. The Intra-University Services and Communications Committee considers matters involving the relationships among campuses of the University System, matters dealing with courses and curricula on those campuses, and other matters that may be assigned by the Executive Committee.

Each University Campus Faculty will be represented by at least one senator on every standing committee, and all committees will report to

person not already tenured shall not be counted as service in a probationary period. A non-tenured individual holding an administrative position may acquire tenure only in very exceptional circumstances upon recommendation through the appropriate channels to the System Vice President, the President, and then to the Board of Trustees.

- 8.a. The University, acting through the President after consultation with an ad hoc committee of the faculty appointed by him/her, reserves the right to terminate for cause any tenured faculty appointment or any faculty appointment for a specific term prior to its expiration. Cause, as used in this paragraph, shall mean one or more of the following:
1. Failure to perform the duties required for the position.
  2. Bona fide reduction in staff.
  3. Curtailment or discontinuance of a department or school.
  4. Gross misconduct detrimental to the image of the University.
- b. Any faculty member whose appointment may be terminated for cause under the provisions of this paragraph shall be notified in writing; this notification shall include a detailed statement of the grounds for termination and an explanation of his/her right to a hearing with counsel before the Executive Committee of the Board of Trustees. A request for hearing must be submitted in writing to the President within fifteen days of receipt of notification of termination. If the faculty member elects to request a hearing, the effective date of his/her termination shall not be in advance of the final decision of the Executive Committee, although the President shall have the authority in the meantime to suspend the faculty member in question until proceedings have been completed.
- c. Nothing in paragraphs 8a and b shall be applicable to faculty serving in a probationary period or to faculty not eligible for tenure. A recommendation not to reappoint is made by the Dean of the University.
- d. An individual being considered for tenure cannot be issued notice of non-reappointment by administrative action until the Board of Trustees makes its final decision.
- 9.a. Whenever the University is required to give notice of termination of an appointment under paragraph 6 hereof, it may at its option terminate the appointment immediately and either establish cause for such action under paragraph 8 hereof, or it may pay to the faculty member, in lieu of notice, the compensation which he/she would have earned from his/her position during the notice period.
- b. If a faculty member wishes to contest a matter of termination or non-reappointment, the Grievance Procedures in Appendix III will apply.

→ disposition of his/her petition, the faculty member may appeal the President's final action to the Academic Affairs Committee of the Board of Trustees. The Academic Affairs Committee, in consultation with the Faculty Liaison Committee, shall have thirty (30) days in which to complete its review and communicate its finding to the President and the faculty member. A review by this committee of the Board of Trustees is the final level of recourse within the University, and actions by this committee are final.

University of South Carolina

BOARD OF TRUSTEES

Academic Affairs & Faculty Liaison Committee

AGENDA

2:30 p.m., Thursday, October 6, 1988  
Room 107-C, Osborne Administration Building

Open Session

- I. Institute for Superconductivity, Physics Dept., USC-Columbia
- II. Center for Parallel Supercomputer Applications, College of Science & Math, USC-Columbia
- III. Center for Pharmaco-Economic Studies, College of Pharmacy, USC-Columbia
- IV. Center for the Study of Dementing Illnesses, College of Health, USC-Columbia
- V. Center for Coastal Studies, USC-Coastal Carolina College
- VI. Center for Economic Development, USC-Coastal Carolina College
- VII. Center for Rural Development, USC-Coastal Carolina College
- VIII. Waccamaw Regional Studies Center, USC-Coastal Carolina College
- IX. USC-Coastal Carolina College Faculty Manual
- (X) University Campuses Faculty Manual Revisions
- XI. Requests for Permission to Seek Public Office
- XII. Other Matters

Executive Session

Personnel Matters



UNIVERSITY OF SOUTH CAROLINA

COLUMBIA, S.C. 29208

OFFICE OF THE CHANCELLOR  
for University Campuses and  
Continuing Education

November 2, 1988

(803) 777-7695

MEMORANDUM

TO: University Campuses Faculty Senate

FROM: John Duffy  
John Gardner *JG*

SUBJECT: STATUS OF SENATE ACTIONS SINCE LAST FACULTY MANUAL  
REVISION, SPRING 1983

The attached list represents Senate actions taken since the last Faculty Manual was published in the spring of 1983.

These actions have been approved by the University Administration and should be considered in effect.

Should any of you be aware of any actions missed in our review of the Senate Minutes, we would appreciate notification of any such oversight.

mkh

Attachment



### **Tenure and Promotion:**

1. February 17, 1984 (page 5) motion approving new standard Tenure and Promotion form.
2. April 19, 1985 (page 6) motion "Representatives to the University Campuses Promotion and Tenure Committee shall not serve on local Promotion and Tenure Committees for that year." September 20, 1985 (page 14) motion approved.
3. September 20, 1985 (page 10) approved motion "Anyone serving in an administrative capacity who evaluates the performance of a faculty member may not serve on a local or system promotion and tenure committee."
4. April 11, 1986 (page 10-11) approved motion to add to the criteria for tenure and promotion a category for System activities. Specifically, on page 23 of the Manual Item 3 under Criteria for Tenure and Promotion be changed from Campus Activities to Campus and System Activities.
5. February 13, 1987 (page 8) motion to change System Tenure and Promotion Committee "Organization" from one elected and one appointed member from each campus to two elected members. The motion was approved April 24, 1987 (page 25).
6. April 24, 1987 (pages 17-20) motion approving new T&P procedures-- major change is organization of the Committee--both members elected and tenured and at least one member from each campus shall be at the associate or full professor level.
7. April 22, 1988 (page 8) motion to delete the sentence, "Votes on all questions will pass by simple majority," from the revised T&P procedures was approved.

### **Senate Membership**

8. February 21, 1986 (page 8) approved motion dealing with Senate membership adds the following sentences to the Manual. "No University Campus may have more than nine Senators" and "If enrollment decreases, compliance shall be accomplished by attrition."

### **Eligibility for Senate Offices**

9. November 7, 1986 (page 23) approved motion adds the words AND MEMBERS OF THE EXECUTIVE COMMITTEE to Article III, Section 2, page 58 of the Manual which read "Only voting members of the Senate shall be eligible for these offices." (Executive Committee members are not voting members of the Senate.)

### **Term of Office Change for Courses and Curricula Representative**

10. February 19, 1988 (page 17) approved motion to change the term of office of the Curricula and Courses representative from one year to three years.

### **Formalization of Nominating Committee Guidelines**

11. April 22, 1988 (page 23) approved motion to formalize established Nominating Committee guidelines. (Details of motion February 19, 1988, pages 13-14.)

### **Chair's authority to appoint alternates to Special Committees**

12. February 13, 1987 (page 9) approved motion to grant the Chair of the Senate the authority to appoint an alternate representative to a Special Committee when the elected representative is unable to attend meetings.

### **Election of Executive Committee**

13. April 13, 1984 (page 4) approved motion to delete the words FOR THE COMING ACADEMIC YEAR from the current Manual version "At its final meeting of the academic year, the Senate will elect from among its members for the next academic year, the Vice Chair, the Secretary, and two members-at-large to the Executive Committee.

### **Grievance Procedure**

14. Motion passed April 22, 1988 (pages 8-9) establishing a Grievance Committee to be composed of six members, one from each University Campus and one from Lifelong Learning. Members will be elected, must be tenured and may be Senators.
15. Motion passed April 22, 1988 (pages 9-10) changing the Manual to allow only one route of appeal (making page 25 of the Manual consistent with page 65 of the Manual). That route would be to the Academic Affairs and Faculty Liaison Committee of the Board of Trustees.

Jad Smith

THE UNIVERSITY OF SOUTH CAROLINA  
University Campuses Faculty Senate Meeting

USC-Sumter  
Sumter, SC  
November 18, 1988

Coffee----- 9:30-10:00 a.m.  
Lobby, Nettles Building

Morning Session-----10:00-10:45 a.m.  
Nettles Auditorium

Welcome  
David A. Bell, Administrative Director of Institutional  
Self Study  
Deans' Remarks

Standing Committees-----10:45-12:30 p.m.

I. Rights and Responsibilities  
Stage Right Dressing Room, Nettles Auditorium

II. Welfare Committee  
Stage Left Dressing Room, Nettles Auditorium

III. Intra-University Services and Communications  
Room 654, Schwartz Building

Executive Committee-----10:45-12:30 p.m.  
Nettles Conference Room

Deans' Meeting-----10:45-12:30 p.m.  
Seminar Room (Room 652), Schwartz Building

Luncheon-----12:30- 2:00 p.m.  
Meg's Restaurant (Bus and maps to be provided)

Afternoon Session----- 2:00- 4:00 p.m.  
Room 632, Schwartz Building

Reception----- 4:30- 6:30 p.m.  
Lobby, Nettles Building

## AGENDA

- I. Call To Order
- II. Correction/Approval of Minutes: 16 September 1988  
USC-Columbia  
Columbia, SC
- III. Reports from University Officers
  - A. Dr. John J. Duffy
  - B. Professor John N. Gardner
- IV. Reports from Standing Committees
  - A. Rights and Responsibilities -  
Professor John Logue
  - B. Welfare - Professor Mary Barton
  - C. Intra-University Services and Communication -  
Professor Bob Costello
- V. Executive Committee - Professor Nancy Washington
- VI. Reports from Special Committees
  - A. University Library Committee -  
Professor John Catalano
  - B. University Committee on Curricula and Courses -  
Professor Robert Castleberry
  - C. University Faculty Welfare Committee -  
Professor Don Curlovic
  - D. Academic Planning Committee - Professor Bruce Nims
  - E. Faculty/Board of Trustees Liaison Committee -  
Professor Somers Miller
  - F. Research and Productive Scholarship Committee -  
Professor Noni Bohonak
- VII. Unfinished Business
- VIII. New Business
- XI. Announcements
- X. Adjournment