

THE UNIVERSITY OF SOUTH CAROLINA  
REGIONAL CAMPUS FACULY SENATE MINUTES  
USC COLUMBIA - DANIEL MANAGEMENT CENTER  
SEPTEMBER 10, 1993

Morning Session

Call to order: Tandy Willis, Chair

Prof, Willis welcomed Senators. New Senators were advised of the Handbook for New Senators, available at the Secretary's table. He recognized guests of the Senate: Prof. Marsha Welsh, Chair, Columbia Faculty Senate, David Hunter, Regional Campuses & Continuing Education, Susan Bridwell, Distance Education and Sally Boyd, Life Long Learning

Prof. Willis introduced President John Palms who addressed the Senate and answered questions. (Attachment 1)

Prof. Willis introduced Provost James Moeser who also addressed the Senate and answered questions. (Attachment 2)

Standing Committees Met

Afternoon Session

I. Call to order, Prof. Willis

The Chair expressed the Senate's appreciation for the work of Dr. Duffy's staff and introduced new Senators.

II. Call for correction to the minutes of the April 16, 1993 meeting. The minutes were approved as distributed.

III. Reports of University Officers:

Vice Provost -

- Dr. Duffy noted that the Senate had, during the 1992-93 academic year, adopted a T&P procedure that addressed the essentials of those requirements specified by the June 16th memo from President Palms.

- Advised us that the results of the TASCOR study would be available by the end of September.

- Thanked members of the search committees for Deans at Sumter and Union.

- Noted that early figures indicate enrollments are down on all regional campuses but Beaufort.

## Vice Provost (cont.)

- New Deans at Columbia: Business, Susan VanHuss  
Sci. & Math, John Vernberg  
Hum. & Soc. Sci., Keith Davis
- Jack Whitner is Chancellor at Spartanburg
- Asked Jane Upshaw to comment on Future Study at Beaufort (transcript of Jane's comments available on request)
- noted that the President and Provost had covered the Marvin Jones Proposal, but did advise us that further work on the matter would be taking place during the up-coming week.

## Associate Vice Provost - (Attachment 3)

## IV. Reports of the Deans

Life Long Learning - Assoc. Vice Provost May. We are up one in our credit enrollment over last year. Non-credit enrollment seems to be holding steady. While there is little growth, we are not losing ground.

Union - Dean Edwards. We had two retirements this year, Betty Martin and Jim Wang. We are making an effort to increase our involvement in community activities, particularly in the area of economic development and community relations through our speakers bureau and arts series.

Salkehatchie - Dean Clayton. We are pleased to learn that the Nov. meeting will be held at Salk. We appointed two new faculty members this year, Bette Levin (Ed. Psych.) and Tom Harlow (Psych). The building in Walterboro has been placed on the Register of Historical Places. Provost Moeser will be our guest speaker at the Sept. 14th Convocation.

Sumter - Dean Carpenter. We are looking into what factors may be involved in our enrollment decrease. Among these factors, we are looking in particular at the timing of the tuition increase and Hum. & Soc. Sci. degrees at the tech schools. We are able to add 6 classrooms to the plans of the new library construction of which is on schedule.

Lancaster - No report

Beaufort - Jane Upshaw reported for Dean Plyler. Much of the news from Beaufort has been covered earlier. Dean Plyler asked that I mention that our Strategic Planning is progressing thanks to the able work of Roy Darby and that we show an enrollment increase for the fall semester.

V. Reports of Standing Committees

Rights and Responsibilities - Prof. Danny Faulkner, Chair  
(Attachment 4)

Faculty Welfare - Prof. Nancy Washington, Chair  
(Attachment 5)

Systems Affairs - Prof. Steven Bishoff, Chair  
(Attachment 6)

VI. Executive Committee - Prof. Wayne Chilcote, Secretary  
(Attachment 7)

VII. Reports of Special Committees

University Library Committee-Prof. Bruce Nims Committee  
has not met

University Committee on Curricula and Courses - Prof.  
Robert Castleberry (Attachment 8)

University Faculty Welfare Committee - Prof. Susan Pauly  
(Attachment 9)

Faculty/Board of Trustees Liason Committee - Prof. Deborah  
Cureton Committee has not met

Research and Productive Scholarship Committee - Mr. Tye  
Johnson Committee has not met

Savannah River Site Committee - Prof. John Logue Committee  
has not met

Insurance and Annuities Committee - Prof. Jerry Dockery  
(report not submitted)

VIII. Unfinished Business - none

IX. New Business - The Senate confirmed Jane Upshaw as the  
At-large-Member of the Executive Committee  
from Beaufort.

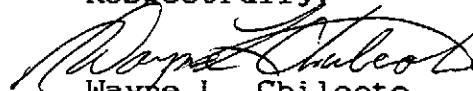
X. Announcements - USC-Lancaster has verbal confirmation that  
it has been awarded a Title III grant of  
\$1.2 million across five years.  
- Prof. Billy Cordray was elected chair of the

Grievance Committee.

- Delegations need to select a representative to the Nominating Committee and inform Prof. Catalano
- Next Senate meeting is Nov. 19 at USC-Salk

XI. The Senate adjourned.

Respectfully,



Wayne L. Chilcote  
Secretary

REGIONAL CAMPUS FACULTY SENATORS

Attendance: September 10, 1993

Exec. Comm.

Tandy Willis, Chair  
John Catalano, Vice-Chair  
Wayne Chilcote, Secretary  
Cleta Dunaway, At Large  
Jane Upshaw, At Large  
Carolyn West, Past Chair

S.A.C:

Steven Bishoff, Chair (Sumter)  
Ellen Chamberlain (Beaufort)  
Roy Darby (Beaufort)  
Ralph Garris (Lancaster)  
Carolyn Starnes (Lancaster) absent  
Dave Bowden (Life Long Learning)  
Marvin Light (Salkehatchie)  
Steve Anderson (Sumter)  
Robert Costello (Sumter)  
Robert Castleberry (Sumter)  
Steve Buckanan (Union)  
Deborah Cureton (for Carolyn Starnes)

Welfare:

Nancy Washington, Chair (Life Long Learning)  
Nora Schukel (Beaufort) absent  
\* Sally Lapoint (Beaufort) absent  
Susan Pauly (Lancaster)  
Noni Bohonak (Lancaster) absent  
\* Susan Moskow (Salkehatchie)  
Duncan McDowell (Salkehatchie)  
James Privett (Sumter)  
John Varner (Sumter)  
Mary Barton (Union)

R & R:

Danny Faulkner, Chair (Lancaster)  
\* Billy Cordray (Beaufort)  
Gordon Haist (Beaufort)  
Bruce Nims (Lancaster)  
Dianne Evans (Lancaster)  
Mike Schoen (Life Long Learning)  
Bob Group (Salkehatchie)  
Paul Stone (Salkehatchie)  
John Logue (Sumter)  
\* Joanne Klein (Sumter)  
\* Maitland Rose (Sumter)  
\* Susan Smith (Union)

\* new Senator

REPORT OF THE ASSOCIATE VICE PROVOST  
REGIONAL CAMPUSES AND CONTINUING EDUCATION  
John N. Gardner

TO THE REGIONAL CAMPUSES FACULTY SENATE  
September 10, 1993

Possible Changes in the Format for Commencements

As some of you may or may not be aware, the University has a Commencement Committee which advises the President (and receives advice and/or suggestions from the President) about the format of our commencement ceremonies. Most of the attention of the committee is on the Columbia process but it may be appropriate to take a look for this coming May 1994 at our commencement procedures on the Regional Campuses. We don't have anything specific yet to report in this regard, but in the event that there are any changes contemplated, we will inform you.

Status of the "Two-Year" CHE Study

As you know, during the previous academic year, the University was represented on a state-level study committee to examine the current structural and working relationships between the state's 16 technical colleges and the University's five Regional Campuses. This study process has involved the work of a policy committee which in turn has been advised by a so-called "technical committee," the latter group being comprised of employees from both sectors. The University has been represented on the technical committee by George Reeves, our very own Pete Arnold, and Bob Alexander. In turn, our office, with a little assistance from me and a great deal of assistance from David Hunter, has been supporting the work of George Reeves and Pete Arnold. Originally, the report was to have been submitted by the policy committee to CHE in October of 1993. However, due to the keen interest of the members of both policy and technical groups to have the committee actually visit the areas in this state that would be affected by any proposed changes, a series of campus and community visits have been scheduled for this September (for example, the committee will be visiting USC Beaufort, York Technical College, USC Lancaster, and USC Sumter, etc.). Those of you who work on the three USC campuses involved certainly have already been informed of these visits, one of which will have already taken place as of this Thursday, September 9, USC Beaufort. We certainly believe that before any decision is made centrally that the people in the affected communities must have been heard from. That is certainly a major development in this ongoing study. A second major development is a process also underway--namely that of the writing and discussion of multiple "scenarios" for possible recommendations from the committee. These scenarios have been

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TO THE REGIONAL CAMPUSES FACULTY SENATE  
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sought by the policy committee because the technical committee was not able to achieve any consensus on a single recommendation. The scenarios include a number of options, involving a range from the extremes of maintaining the status quo on the one hand to restructuring including merger on the other hand. While it is impossible to predict the outcome of this process, it does seem inevitable that both systems will be working together in a more cooperative and collaborative manner in the future. Obviously, you will have many questions about this process and some of them can be better directed to your deans and/or representatives on the technical committee, such as Pete Arnold and George Reeves. In addition, the University is very ably represented on the policy committee by two of its trustees, Ms. Lily-Roland Hall and Mr. William Hubbard. Certainly this office and members of the University administration are giving this the highest priority attention that it deserves and we will keep you informed.

Departure of David and Nora Bell to the University of North Texas

Some of you may not have been aware of this but one of our former colleagues from the Regional Campuses, our former Associate Dean for Academic Affairs at USC Lancaster, Dr. David Bell and his wife Dr. Nora Bell, formerly of the USC Columbia Department of Philosophy, have moved to Denton, TX where they will both be employed by the University of North Texas. Nora will be the new dean of their College of Arts and Sciences, and David will be the new Executive Assistant to the Chancellor of that campus. This is a great honor for them as individuals, a couple, and of course for the University of South Carolina. We all wish them well.

Interim Associate Provosts

Currently, the Office of the Provost is being served by two Interim Associate Provosts. Dr. Donald Griener is the Interim Associate Provost for Undergraduate Education, and Dr. Carol Garrison of the USC Columbia School of Public Health is serving as the Interim Associate Provost for Institutional Planning. As of this writing I do not have any details about search procedures, but I believe the climate is favorable to encourage applications from the Regional Campuses.

System Day Saturday, September 18th

As you will recall the University sets aside one Saturday each football season to recognize the faculty, staff, and community leaders from various campus locations other than Columbia.

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This year's System Day event will be Saturday, September 18th. If you were interested in obtaining additional football tickets the status of that as of the writing of this report is as yet unclear. It would be my suggestion, however, that either during the Senate meeting on Friday, September 10th or after that you should contact our Administrative Assistant, Ms. Mary Kay Hall who will have the latest on that important matter.

Tenure and Promotion Revisions

This office would like to express appreciation for the outstanding assistance and collegiality it has received from members of the Regional Campuses Faculty, the Faculty Senate and its Executive Committee in working together to respond to a memorandum from President Palms back in June requesting the development of a standardized format for the submission of Tenure and Promotion files from the Regional Campuses. While it was the President's position that the development of such a format was a matter of administrative prerogative, our office has wanted this format, to the fullest extent possible, to be developed by the faculty representatives from the Regional Campuses. We believe that you have done an excellent job in doing this and in responding to the President's very legitimate request. We look forward to working with you over the coming year ahead on the implementation of these revisions.

Fall Semester Regional Campuses' Enrollments

Please see attached copy of the preliminary enrollment report from Institutional Research.



ATTACHMENT 3 P. 4

ATTACHMENT 3 P. 4

\* PRELIMINARY as of 9/3/93 \*  
 (FTE's do not include Corres.)

UNIVERSITY OF  
 ENROLLMENT  
 FALL

To	David Hunter	From	Chenham
Co.		Co.	IR
Dept.		Phone #	4977
Fax #	7-8840	Fax #	7-5415

HEADCOUNT

(3.44% Status J's)	UNOFFICIAL		UNOFFICIAL		% CHANGE	
	AS OF 9/4/92	AS OF 9/3/93	UNOFFICIAL AS OF 9/4/92	UNOFFICIAL AS OF 9/3/93	HD. CT.	P.T.E.
Columbia U/G	15,995	15,574	14,289	13,998	-2.6	-2.0
law	756	756	819	827	-.1	1.0
D.Pharm.	*	*	154	129		-16.2
*Masters			3,521	3,178		-9.7
*Doctoral			1,594	1,515		-5.0
*Total Grad.	8,760	8,223			-6.1	
Sub-Total	25,511	24,552	20,376	19,647	-3.8	-3.6
Aiken	3,204	3,285	2,332	2,368	2.5	1.5
Coastal	3,974	-	3,323	-	-100.0	-100.0
Spartanburg	3,534	3,309	2,753	2,570	-6.4	-6.7
Beaufort	1,086	1,103	543	558	1.6	2.7
Lancaster	1,028	1,026	651	638	-.2	-2.1
Salkhatchie	939	716	560	459	-23.7	-18.0
Sumter	1,608	1,477	1,102	953	-8.1	-13.6
Union	422	495	254	251	17.3	-1.1
Sub-Total	15,795	11,411	11,519	7,797	-27.8	-32.3
TOTAL	41,306	35,963	31,895	27,444	-12.9	-14.0
Med. School: M.D.	280	286	280	285	1.8	1.8
: Ph.D.	52	51	66	63	-1.9	-5.0
Total Med. School	332	336	346	348	1.2	.5
*Masters:						
Columbia			3,147	2,953		
GRS			374	225		
*Doctoral:						
Columbia			1,444	1,403		
GRS			150	112		
*Total Grad.:						
Columbia			4,591	4,356		-5.1
GRS			524	337		-35.7

\*\*\* P.T.E. Divisors used:

- U/G = 15
- DPHR = 15
- Law = 14
- Mast. = 12
- Doct. = 9

SOURCE: R6) Matrix Program.  
 Prepared by Institutional Research

cd - 9/7/93

Report of Rights and Responsibilities Committee  
September 10, 1993  
Submitted by Danny Faulkner, Chair

- I. We discussed our charges for the year.
- II. Minor editorial changes were made to the Tenure and Promotion Form that had been drafted by the ad hoc committee on T&P process. This form was mandated by the Tenure and Promotion Guide adopted at the April RCFS meeting. Copies will be distributed to the campuses right away so that they may be used by those applying for tenure and/or promotion this fall.

Report of Faculty Welfare Committee  
September 10, 1993  
Submitted by Nancy Washington, Chair

- I. The Welfare Committee elected Nancy Washington chair.
- II. The committee accepted and will work on the following charges from the Executive Committee.
  - A. Promote the value of the System
  - B. Determine process for disseminating information about faculty development opportunities in the System and identify new opportunities as they arise.
  - C. Gather and review literature on faculty productivity and effectiveness.
  - D. Determine ratio of faculty to administrators and to students on each campus.
- III. The committee will look at salary data in light of that at comparable institutions. We will identify, if such exist, discrepancies among campuses in regard to overload pay, summer session pay and teaching loads.

Report of Systems Affairs Committee  
September 10, 1993  
Submitted by Steve Bishoff, Chair

I. The Executive Committees charge to SAC

SAC is charged to develop a "model Sysytem" to make the relationships between the Regional Campuses and the other elements of the sytem more meaningful. This charge is a continuation of last year's charge. In the discussion of this charge, several flaws were identified in last year's recommendation. Following are suggestions for this year's actions.

- Stick to workable projects.
- Define goals clearly.
- Emphasize positive contributions that currently exist.
- Identify and encourage intradepartmental collaboration with Columbia.
- Pursue recommendations to assure that they are put in place.

II. Dean Carpenter on the Ohio State System

OSU:

- Organizes along departments, i.e. the Biology Department extends over all campuses.
- P&T requires both teaching excellence with a regional campus emphasis and the scholarly productivity of the department.
- Has one catalog with the same courses everywhere.
- Regional campuses have open door access to the main campus.
- Degrees are the same.
- Hiring is done by the main department.

III. Future meetings

- A. Provost Moeser will be invited to a committee meeting.
- B. Find out what admission standards are on each campus.
- C. The committee will teleconference on 21 Oct after 1530 hr.

Report of Executive Committee  
September 10, 1993  
Submitted by Wayne Chilcote, Secretary

- I. We had hoped to have Joe Cabri, chair of the USC Faculty Chairs Organization, visit with us today. He was unable to attend but has agreed to be a guest at a future meeting.
- II. We hope to have William Hubbard and Lilly Roland Hall, both members of the Board of Trustees, at the November meeting. Having them visit with the Senate is of particular importance as they both serve on a two-year campus study sub-committee.
- III. We will invite members of the Legislature to the Meetings in Allendale, Sumter and Beaufort.
- IV. A charge to the Executive committee is to explore ways to expand relationships with other campuses in the system. As one way to address this charge, we will invite the chairs of the Faculty Senates of USC-Aiken, USC-Columbia and USC-Spartanburg and USC-Columbia to all Senate meetings.
- V. We discussed means to generate funds for promoting the system. Among ways to do so would be a separate account for system publicity. Continued discussion will focus sources for such an account.
- VI. Prof. Willis drafted a memo from the Exec. Comm. in response to the June 16th memo from President Palms in regard to a standardized T&P file format. The memo responds to each of the seven points of the President's memo. The Senate did not call for it to be read into the record. A copy this memo will, then, be provided to all regional campus faculty by the Vice Provost's Office.
- VII. The November and February meetings of the RCFS will be at USC-Salkehatchie and USC-Sumter, respectively.

9/10/93

Report to UCFS from *Robert Castleberry* (Sumter), Courses & Curriculum

This report will include actions that occurred since the end of last Spring as well as the actions taken in our meeting today. Again, I remind you that the Courses and Curriculum Committee recommends to the Columbia Senate; it is the action of this latter body which is final. Furthermore, I will tend to only report to you changes to curricula and specific 100-400 course changes I feel might be of interest to the members of the Regional Campuses. You are referred to the Columbia Senate minutes for a complete record of actions. If you are interested in finding out more about some of the new courses, contact the appropriate School or College for a syllabus or contact me (I will have a syllabus if one was attached to the new course request).

On May 5th the Columbia Faculty Senate met and approved;  
ANTH 201 -- Panoramas of Prehistory (3 hrs).  
ARTS 102 -- Introduction to Visual Arts Computing (3 hrs.)  
and changes to the JOUR curriculum

On July 7th the Columbia Faculty Senate met and approved:  
changes to the BADM curriculum (they honored my request not to drop BADM 292 at this time)  
ARTE 350 changed to INTERACTIVE MULTIMEDIA APPROACHES TO LEARNING AND ART (3 hrs.)  
changes to the MUSC curriculum  
and changes to the JOUR curriculum

On September 1st the Columbia Faculty Senate met and approved:  
changes to the ANTH curriculum  
changes to the Science and Math curriculum (medical technology)  
CHEM 321 added one hour recitation, no change in credit hours

Today the Courses and Curriculum Committee recommended a change to the pharmacy (DPHR) curriculum.

The Faculty Welfare Committee met September 2, 1993

Before the meeting, Henry Price (committee chair) met with Provost Moeser to discuss issues left over from last year:

1. Faculty salaries--no good news, but according to the Provost, salaries are USC's top priority with the legislature this year.

2. Improving summer teaching salaries (15% to 22%)--while the grandfather clause exists, this is not an item of interest to the administration. Currently, there are more than 400 faculty in the system who can, if they choose, take advantage of the grandfather clause.

A survey to determine what percentage of faculty actually take advantage of the grandfather clause was discussed, as was the possibility of using novation to negotiate with faculty on this issue (for example, giving up a guarantee of summer teaching in exchange for 22% pay scale)

3. Tuition remission for faculty children--the Provost is very interested in this issue though he cites state law as a continuing problem. He hopes to work with the legislature this year on this topic.

5. Child care/elder care-- currently, liability and budgetary issues are the main problems.

6. Sexual harassment policy--the Provost and President Palms want to establish a system-wide policy. A letter has been sent to deans and chancellors requesting reaction to the current document passed by the Faculty Senate. Human Resources and the Legal Dept. have some problems with the wording of parts of the document at this point.

The Welfare Committee has arranged for a meeting on September 16 with Jane Jameson of Human Resources and Provost Moeser to further discuss the above issues.

The Faculty Senate has currently assigned several issues to the Welfare Committee including, the security problem in womens' locker rooms at the PE center, and the possible inclusion of the phrase "sexual orientation" in the Affirmative Action Policy statement.

Submitted by Susan Pauly, USC-Lancaster