

Proposed Revisions to the *Palmetto College Campuses Faculty Manual*
Palmetto College Campuses Faculty Senate
University of South Carolina

Brief Title of Proposed Change	Removing the T&P chair's signature from the tenure file cover letter
Committee Proposing Revision	Rights and Responsibilities
Date of Presentation to Senate	February 4, 2022
Senate Approval Date	February 4, 2022

Rationale for Proposed Revisions

- At present, the cover letter for a tenure file has two signature lines, one for the candidate and one for the chair of T&P to indicate they've received the file. This second signature seems to no longer have a purpose (files don't go directly from the candidate to T&P anymore) and the T&P chairs routinely forget to sign this location.

Summary of Proposed Revisions

- We propose removing the T&P chair's signature line from form PCCTP-1.