

Proposed Revisions to the *Palmetto College Campuses Faculty Manual*  
 Palmetto College Campuses Faculty Senate  
 University of South Carolina

Brief Title of Proposed Change	Two Year Term for Chair
Committee Proposing Revision	Executive
Date of Presentation to Senate	9/27/19
Senate Approval Date	11/8/19

**Rationale for Proposed Revisions**

- Serving as Senate chair is a very great responsibility. To improve continuity in the position, a chair currently must serve as chair-elect prior to their time as chair, and then as immediate past chair after. Even with this, the amount of time spent learning the role is currently far outweighing time spent executing it. In this motion, we move to improve stability by extending the term of the chair to two years, and to attach a course release to make this feasible for our faculty to execute.

**Summary of Proposed Revisions**

- We move to increase the Chair’s term to two years. This would make four years total on executive committee, with one year served as chair-elect and one year as immediate past chair.
- If the chair is unable to serve at a meeting, the meeting will be run by either the chair-elect, or by the immediate past chair, whichever office is filled at that time.
- We also move that the Chair shall be granted a course release (or course buyout) per semester during their time as chair (but not as vice-chair or as immediate past chair).
- We move that this change begin taking effect in Spring 2020, for the chair-elect who was already elected in Spring 2019.

**Section and page numbers of the current *Manual* for proposed revisions**

Change 1:

Current	Proposed
---------	----------

**Page 91:  
Article III - Officers**

**Section 1.** The officers of the Senate shall be a Chair, a Chair Elect, a Secretary, an Immediate Past Chair, possibly one or more Members-at-Large, and a *Palmetto College Campuses Faculty Manual* Liaison Officer, as well as such other officers as the Senate may from time to time establish. These officers shall perform the duties prescribed by the parliamentary authority and rules adopted by the Senate. The Secretary shall serve for a term of one year. The person designated to serve as Chair will serve for a total of three years on the Senate Executive Committee, the first year as Chair Elect, the second as Chair, and the third as Immediate Past Chair. The *Manual* Liaison Officer shall be nominated and elected for a two-year term at the last Senate meeting of the year. The Liaison Officer need not be a currently serving Senator.

**Section 2.** The Chair Elect, the Secretary, and the *Palmetto College Campuses Faculty Manual* Liaison Officer shall be nominated and elected at the last Senate meeting of the year preceding the one during which they are to serve. They shall be nominated by the Nominating Committee or from the floor. (Palmetto College representatives to USC Columbia faculty committees shall be nominated and elected at this time as well, including (as needed) representatives to the USC Columbia Committee on Libraries, the USC Columbia Committee on Curricula and Courses, or the USC Committee on Faculty Welfare.) Any voting member of the faculty

**Page 91:  
Article III - Officers**

**Section 1.** The officers of the Senate shall be a Chair, ~~a Chair Elect,~~ a Secretary, a Chair Elect or an Immediate Past Chair, possibly one or more Members-at-Large, and a *Palmetto College Campuses Faculty Manual* Liaison Officer, as well as such other officers as the Senate may from time to time establish. These officers shall perform the duties prescribed by the parliamentary authority and rules adopted by the Senate. The Secretary shall serve for a term of one year. The person designated to serve as Chair will serve for a total of ~~three-four~~ years on the Senate Executive Committee, the first year as Chair Elect, the second and third as Chair, and the ~~third-fourth~~ as Immediate Past Chair, with a new Chair Elect being elected at the conclusion of the Chair's first year. ~~The Chair of Faculty Senate will receive one course release or course buyout per semester to be negotiated with administration.~~ The *Manual* Liaison Officer shall be nominated and elected for a two-year term at the last Senate meeting of the year. The Liaison Officer need not be a currently serving Senator.

**Section 2.** The Chair Elect, the Secretary, and the *Palmetto College Campuses Faculty Manual* Liaison Officer shall be nominated and elected at the last Senate meeting of the year preceding the one during which they are to serve, when needed. They shall be nominated by the Nominating Committee or from the floor. (Palmetto College representatives to USC Columbia faculty committees shall be nominated and elected at this time as well, including ~~(as needed)~~ representatives to the USC Columbia Committee on Libraries, the USC Columbia Committee on Curricula and Courses, or the USC Committee on Faculty Welfare as

may offer a nomination for Chair Elect and Secretary from the floor; however, only members of the Senate may vote in the election of these officers. Only voting members of the Senate and members of the Executive Committee shall be eligible for these offices. The Chair Elect shall assume the office of Chair at the close of the last meeting of the academic year.

**Section 3.** After election of the officers for the following year, any campus which does not have a member serving on the executive committee (either as Secretary, Vice Chair, Chair, or Immediate Past Chair) may elect from its Faculty Organization a Member-at-Large. A Member-at-Large will meet and have voting privileges in the Executive Committee unless they are a sitting senator, in which case they shall have voting privileges on the floor of senate but not in Executive Committee.

**Section 4.** The Chair shall vote only to break a tie. Other members of the Executive Committee shall not be voting members of the Senate. Each campus is entitled to its quota of voting members in addition to its membership on the Executive Committee.

**Section 5.** If the Chair becomes unable to serve during the course of the year, the Vice Chair shall assume the office and serve the remainder of that term plus the term to which regularly elected.

**Section 6.** Should the Secretary be unable to serve during the course of the year, a successor shall be nominated and elected at the next regular meeting.

needed.) Any voting member of the faculty may offer a nomination for Chair Elect and Secretary from the floor; however, only members of the Senate may vote in the election of these officers. Only voting members of the Senate and members of the Executive Committee shall be eligible for these offices. The Chair Elect shall assume the office of Chair at the close of the last meeting of the academic year.

**Section 3.** After election of the officers for the following year, any campus which does not have a member serving on the executive committee (either as Secretary, Vice Chair, Chair, or Immediate Past Chair) may elect from its Faculty Organization a Member-at-Large. A Member-at-Large will meet and have voting privileges in the Executive Committee unless they are a sitting senator, in which case they shall have voting privileges on the floor of senate but not in Executive Committee.

**Section 4.** The Chair shall vote only to break a tie. Other members of the Executive Committee shall not be voting members of the Senate. Each campus is entitled to its quota of voting members in addition to its membership on the Executive Committee.

**Section 5.** If the Chair becomes unable to serve during the course of ~~the a year in which~~ a Chair Elect is serving, the ~~Vice Chair~~Chair Elect shall assume the office and serve the remainder of that term plus the term to which regularly elected. If the Chair becomes unable to serve during the course of a year in which a Chair Elect is not serving, the Immediate Past Chair will serve the remainder of the year or until a new Chair is elected.

**Section 6.** Should the Secretary be unable to serve during the course of the year, a successor shall be nominated and elected at the next regular meeting.

**Section 7.** The *Palmetto College Campuses Faculty Manual* Liaison Officer is responsible for maintaining and publishing the *Faculty Manual*. The *Manual* Liaison Officer shall meet as needed with the Rights and Responsibilities Committee primarily, but also with other Senate Committees as needed. The Liaison Officer shall report to the Senate.

**Section 8.** The Executive Committee serves as a planning body for issues which confront both the Palmetto College Campuses and the University at large. It is composed of the Chair, Chair Elect, Secretary, Immediate Past Chair, who are elected by the Senate from among the appropriate campus delegations, and at possibly one or more Members-at-Large who are elected from the faculty organizations of those campuses not already represented on the executive committee. Each such campus may elect at most one member-at-large.

**Section 7.** The *Palmetto College Campuses Faculty Manual* Liaison Officer is responsible for maintaining and publishing the *Faculty Manual*. The *Manual* Liaison Officer shall meet as needed with the Rights and Responsibilities Committee primarily, but also with other Senate Committees as needed. The Liaison Officer shall report to the Senate.

**Section 8.** The Executive Committee serves as a planning body for issues which confront both the Palmetto College Campuses and the University at large. It is composed of the Chair, ~~the Secretary, the~~ Chair Elect, ~~Secretary, or~~ Immediate Past Chair, who are elected by the Senate from among the appropriate campus delegations, and at possibly one or more Members-at-Large who are elected from the faculty organizations of those campuses not already represented on the executive committee. Each such campus may elect at most one member-at-large.