

**Minutes  
College of Education  
Steering Committee  
October 23, 2013**

Attendees: Lemuel Watson, Mitchell Yell, Joshua Gold, Eva Monsma, Kathy Evans, Christine Lotter, Toni Torres-McGehee, Colin Webster, and Patrick Kelly

Absent: Lucy Spence (excused)

1. Welcome: Dean Watson welcomed everyone to the first Steering Committee meeting for fall 2013. Dr. Monsma provided an overview regarding the purpose of the Steering Committee.

2. Approval of Minutes: Minutes for the last meeting held spring 2013 were not available for approval by the committee.

Dean Watson stated that all COE committees should be staffed by an administrative person to take minutes and coordinate meetings.

3. COE Blueprint AY14: Dean Watson provided an overview of the Blueprint and highlighted areas where the Steering Committee could play a role in supporting the college. Dean Watson requested that the committee members share the Blueprint with their committees.

4. Committee Reports:

Faculty Welfare: Dr. Lotter made the following announcements and comments on behalf of the committee.

The committee is refining the rubric for faculty to use when submitting proposals for research grants. The committee is reviewing the COE awards for faculty. Dr. Lotter stated that the committee felt that compression salaries should promote equality across the college. Dr. Monsma recommended that the Faculty Welfare committee look at Best Practices for yearly evaluation of faculty; review the processes. Dr. Yell stated that the APR and TPR in departments should be linked. A discussion pursued regarding the differences in faculty evaluations in the departments. The Faculty Welfare committee should request the departments provide the process used for obtaining the score for the APR. It was recommended that APR Chairs and the Dean be invited to the next Faculty Welfare meeting to discuss the APR rankings for their departments. Dr. Lotter announced that the next meeting would be held on 13 November 2013 at 11:30 AM in Blatt PE, room 107B or Wardlaw, room 009. Dr. Yell stated that the Steering committee should hold its next meeting after the Faculty Welfare committee meets on 13 November 2013; meeting will be held during the week of 18 November 2013.

Student Affairs: Dr. Evans stated that the Student Affairs committee had met and reviewed the Blueprint; the committee will continue to work with the Student Affairs office.

Diversity: Dr. Torres-McGehee stated that the Diversity committee has met and reviewed the Blueprint. At the next meeting the committee will discuss those areas that pertain to diversity.

Dean Watson announced that COE would hold end-of-year award ceremonies for faculty/staff and students.