

Faculty Welfare
September 12, 2012

Attendance: Jim Carper (chair), Tambra Jackson, Christine Lotter, Eva Monsoma, Zach Kelehear, Jeremy Searson, Diane Monrad

August 21, 2012 Minutes from Faculty Welfare Committee were approved by committee

Old Business: Diane Monrad and Christine Lotter will check with Mike Seaman on the status of the Visiting faculty procedure document on September 13, 2012 meeting at 10am

Meeting location moved to Wardlaw 009 for all future meetings.

New Business:

Incentive Grants Revision: Diane Monrad presented the findings of the ad hoc Incentive Grants committee (Dr. Lotter, Dr. Bell and Dr. Monrad) that met on September 6, 2012 at 2pm to review two submitted Incentive grants. Based on these proposals, the ad hoc committee made suggestions for revising the Incentive Grants proposal form (see attached).

Revisions included:

1. Setting up quarterly due dates for incentive grants: October 31, January 31, April 30 and July 31
2. Removal of the language "and as match for internal University proposal submissions" under Incentive grant description
3. Clarification of the Application Process including the components that must be included in all proposals: Background and significance, project narrative, and external funding (see attached)
4. Elaborated the section on external funding, adding that the proposer must include a justification of how the proposed project is aligned with the funding priorities of the external agency being targeted for future funding.
5. Review process: Added language that the "proposals will be judged on their overall quality and whether internal funding will substantially enhance the likelihood of external funding"

The committee discussed these suggested revisions and made minor adjustments to the wording. Dr. Lotter and Dr. Monrad will bring the revised draft to Mike Seaman on September 13, 2012. Additional questions to be addressed at this meeting include:

1. How much funding is available yearly? What is the funding source? Can the \$5,000 dollar amount be increased to \$10,000 for large external grants?
2. Should the faculty welfare committee or ad hoc committee for the incentive grants develop a rubric to align with the guidelines?
3. How many Incentive grants were funded in previous years? How many were successful in receiving external funding?
4. How is the information about the Incentive Grants disseminated to faculty?
5. Can a professional development program be set up to help faculty with grant writing
 - a. Team of faculty that are paid when needed (e.g., at IES, NSF deadlines, Provost grants, etc.)

- b. Course buy-out for faculty agreeing to serve as grant reviewer for a semester
- c. College of Education part-time grant writer
- d. Other options?

The committee also discussed the need to find out more about other faculty research interests and research skills. We discussed the need to find out what happened with the faculty biographies that were collected by the Dean's office. A College-wide poster session or central area to house Faculty research posters were both suggested as ways for students and other faculty to learn about these skills. Dr. Monrad suggested a skills matrix be created that showcases faculty skills. She is going to check with Rhonda Stephens in the Grants Office to determine if a draft already exists.

Dr. Jackson asked who was putting on the new faculty trainings and wondered if Faculty Welfare should be involved. All thought these sessions were needed and productive.

Next meeting: October 10th 1pm to 2pm in Wardlaw 009