

Associate/Assistant Graduate Deans' Council
Meeting Agenda 4.18.17
Coker 110

1. Welcome. Brief "reminder" introductions to facilitate face-to-name of attendees, and graduate role played in your unit.
2. GA hiring overview (especially for summer; IRS compliance; see attached memo).
3. Fall Hiring for NSF/NIH Reporting.
Federal reports are tied to Fall hiring of graduate students. Payroll has different requests/suggestions for processing that may not help reporting numbers for these federal reports. Key points:
 - To be classified as full time, students on Fellowship must be enrolled in 9 hours (or be on Z-status).
 - To be classified as full time, students on assistantship must only be enrolled in 6 hours (or be on Z-status).
 - When using a "hiring slot," you may hire as a TA and/or IA using the same slot, but, do NOT use the same hiring slot for hiring as a Research Assistant; also use a unique hiring slot if hiring any other way (e.g., hourly, or as a staff assistant).
4. Monitoring low performing students.
 - How can programs be more helpful?
5. Nominations for Graduate Council.
6. Searching for an upgrade/replacement of GMS.
7. Solicitation of issues facing programs for discussion and/or requests for information/action that are best served by meetings rather than emails.
8. Future meetings. Proposed: (3rd Tuesdays of alternate months):
 - a. September 19, 2017 at 2:00 pm.
 - b. November 21, 2017 at 2:00 pm.
 - c. February 20, 2018 at 2:00 pm
 - d. April 17, 2018 at 2:00 pm.
9. Good of the Order.

