



The Graduate School

UNIVERSITY OF SOUTH CAROLINA

GRADUATE COUNCIL AGENDA

December 11, 2017

To: Graduate Council

Dr. Dirk den Ouden, Chair; Drs. Swann Adams, Drucilla Barker, Bobby Brame, Jr., Cathy Brant, Matthew Childs, Maks Chruszcz, Rick Creswick, Jean Ellis, Maryah Fram, Sali Li, Douglas Pittman, Konstantin Pollok, Tom Regan, Sirivatch Shimpalee, Collin Webster, Kellee White, Scott White, Matthew Owens, GSA Representative; Murray Mitchell (Secretary), Heather Brandt, Dale Moore (Graduate School: ex officio members).

CC: President Harris Pastides, Provost Joan Gabel, Dr. Tena Crews, Katie Sites, Deans, Department Chairs, Graduate Directors and Graduate Program Administrators

From: Dr. Cheryl Addy, Vice Provost and Dean of the Graduate School

The Graduate Council will meet on Monday, December 11, 2017 at 11:30 A.M. in the Byrnes Building, Room 311 with the following items on the agenda:

1. **Call to Order and Approval of Agenda** (Dirk den Ouden, Chair)
2. **Approval of the Minutes from November 27, 2017**. Approved actions by Graduate Council become effective 30 days after posting. A copy is available on The Graduate School website at: <http://app.gradschool.sc.edu/gradcouncil/minutes.asp>
3. **Report of the Chair** (Dirk den Ouden)
4. **Report of the Dean of Graduate School** (Cheryl Addy)
5. **Report of the Secretary of the Graduate Council** (Murray Mitchell)
6. **Report on Professional Development** (Heather Brandt)
7. **Report of the Graduate Student Association Representative** (Matthew Owens)
8. **Report of the Academic Policy and Practices Committee** (Maryah Fram)
See Attachment #1.
9. **Report of the 500/600 Level Courses, Distance Education and Special Topics Courses**
(Murray Mitchell)

A listing of 500/600 Level Courses is presented to Council for informational purposes only.

ARTH 503 (1-6) Internship in Art History (Course Change Proposal; Fall 2018)
BIOL 541L (1) Biochemistry Laboratory (Course Change Proposal; Fall 2018)
CHEM 550L (1) Biochemistry Laboratory (Course Change Proposal; Fall 2018)
CHEM 643 (3) Computational Chemistry (New Course Proposal; Spring 2018)
GEOG 510 (3) Special Topics in Geographic Research (Course Change Proposal; Fall 2018)
JOUR 515 (3-6) Mass Communications Capstone Portfolio (New Course Proposal; Spring 2018)
SOCY 561 (3) Integrative Research Experience (Course change Proposal; Fall 2018)
STAT 513 (3) Theory of Statistical Inference (Course change Proposal; Fall 2018)

Distributed Learning Proposals

None at this time

Special Topics Courses

EXSC 555 (3) There's an App for That: The science and practice of technology-based lifestyle interventions for adults. (Spring 2018)
EXSC 555 (3) An Overview of Sports Culture: From the Ancient World to Present (this section limited to undergraduates only; Summer 2018)

10. Associate Graduate Faculty Nominations (Murray Mitchell)

None at this time

11. Fellowships and Scholarships Committee (Scott White)

12. Report of Science, Math, and Related Professional Programs Committee (Rick Creswick)

Below is a list of proposals reviewed by the Committee. Each curricular action can be viewed at this Public Agenda review site:

<https://www.sc.edu/programproposal/agenda/?id=38&code=GCO>

At this Public Agenda link, the individual proposals are not live-linked, but agenda items are listed in alphabetical order. To view the full proposals, GC members and Committee Chairs still need to go to the Committee Review site, and filter for "Committees", then for the "Committee" called "Added to Grad Council agenda."

- **COMD 748** (2) Speech Pathology Management of Patients with Tracheostomy & Ventilator Dependency, Public Health, CCP: Fall 2018
- **NURS Major / Degree Program**, Adult Gerontology-Acute Care Nurse Practitioner, M.S.N., Nursing, Change to Existing Program: Fall 2018
- **NURS 706** (3) Primary Care Nursing of Children, Nursing, CCP: Fall 2018
- **NURS 720** (3) Clinical Application of Population Analysis, Nursing, CCP: Fall 2018
- **PHYT 766** (3) Essentials of Cardiopulmonary Physical Therapy, Public Health, CCP: Fall 2018

13. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Drucilla Barker)

Below is a list of proposals reviewed by the Committee. Each curricular action can be viewed at this Public Agenda review site:

<https://www.sc.edu/programproposal/agenda/?id=38&code=GCO>

At this Public Agenda link, the individual proposals are not live-linked, but agenda items are listed in alphabetical order. To view the full proposals, GC members and Committee Chairs still need to go to the Committee Review site, and filter for “Committees”, then for the “Committee” called “Added to Grad Council agenda.”

- **ACCT 700** (1) Master of Accountancy Student Development, Business, NCP: Spring 2018
- **ART Major / Degree Program**, M.F.A., in Art Studio, Arts and Sciences, Change to Existing Program: Fall 2018
- **EDEX 762** (3) Career Preparation and Employment for Individuals with Disabilities, Education, NCP: Spring 2018
- **EDEX 794** (3) Foundations of Secondary Transition Planning and Supports for Individuals with Disabilities, Education, CCP: Fall 2018
- **HRTM Major / Degree Program**, Master of International Hospitality and Tourism Management, Hospitality, Retail, & Sport Management, Change to Existing Program: Fall 2018
- **IBUS 705** (3) Sustaining the Global Enterprise, Business, CCP: Fall 2018
- **INTE Major / Degree Program**, Teaching, M.Ed, Education, Change to Existing Program: Fall 2018
- **MUSC Major / Degree Program**, Master of Music in Music Performance, Music, Change to Existing Program: Fall 2018
- **MUSC Major / Degree Program**, Master of Music Education, Music, Change to Existing Program: Fall 2018
- **MUSC Major / Degree Program**, Master of Music in Performance, Music, Change to Existing Program: Fall 2018
- **MUSC Concentration**, Conducting, Music, Change to Existing Program: Fall 2018
- **PSYC 702A** (2) Basics of Neuroscience, Arts and Sciences, CCP: Fall 2018
- **PSYC 702B** (2) Basics of Cognitive Psychology, Arts and Sciences, CCP: Fall 2018
- **PSYC 702C** (2) Basics of Developmental Psychology, Arts and Sciences, CCP: Fall 2018
- **PSYC 702D** (2) Basics of Learning and Motivation, Arts and Sciences, CCP: Fall 2018
- **PSYC 702E** (2) Experimental Design, Arts and Sciences, CCP: Fall 2018
- **PSYC 703A** (2) Integration Across Cognitive Psychology and Neuroscience, Arts and Sciences, CCP: Fall 2018
- **PSYC 703B** (2) Integration Across Developmental Psychology, Cognitive Psychology, and Neuroscience, Arts and Sciences, CCP: Fall 2018
- **PSYC 703C** (2) Integration Across Developmental and Cognitive Psychology, Arts and Sciences, CCP: Fall 2018
- **PSYC 703D** (2) Integration Across Areas of Psychology, Arts and Sciences, CCP: Fall 2018
- **RFMR Major / Degree Program**, Master of Retailing Hospitality, Retail, & Sport Management, HRSM, Change to Existing Program: Fall 2018

- **SOCY Major / Degree Program**, PhD in Sociology, Arts and Sciences, Change to Existing Program: Fall 2018
- **SOCY 700** (3) Scientific Methods and Sociological Inquiry, Arts and Sciences, CCP: Fall 2018
- **ZZBA Academic Certificate**, Business Analytics Certificate, Business, Change to Existing Program: Fall 2018
- **ZZBA Academic Certificate**, Professional Masters of Business Administration, Business, Change to Existing Program: Fall 2018
- **ZZBA Academic Certificate**, Enterprise Resource Planning Systems Certificate, Business, Change to Existing Program: Fall 2018
- **ZZED Major / Degree Program**, M.A.T. and M.T. Programs for Initial Teacher Certification, Education, Change to Existing Program: Fall 2018

14. **Report of the Grievances, Appeals and Petitions Committee** (Swann Adams)

15. **Other Committee Reports**

16. **Old Business**

Return to discussion of the required minimum content for Graduate Bulletin program information. See attachment #2.

17. **New Business**

18. **Good of the Order**

19. **Adjournment**

Suggested Phrasing

Certificate of Graduate Study and Specialist Requirements

Certificate Program of Study

A program of study is a list of courses that satisfy the requirements for the certificate. Every degree-seeking student, including students enrolled in a certificate program, must complete a program of study ([POS](#)) form approved and signed by student's academic advisor, and approved by the graduate director of the program that administers the certificate and the dean of [the](#) Graduate School. The signed POS is sent to [the](#) Graduate School and placed in the student's file. [Credits may not be used on more than two degree programs of study.](#) This formal agreement serves a number of purposes that benefit both the student and the University. It causes the student and advisor to engage in early planning with a specific goal in mind; it provides information on program requirements and for the planning of course offerings; it facilitates subsequent advisement; and it protects the student in the event of unexpected curriculum or faculty changes. The student must file a completed POS form prior to graduation. If necessary, an approved program of study can be modified with a Request for Program Adjustment ([G-RPA](#)) form.

Transfer Credit

[Course work not part of a completed certificate program or graduate degree from USC or another institution may be transferred for credit toward a Certificate of Graduate Study or Specialist Degree.](#) No more than 6 hours of credit may be transferred into graduate [certificate](#) programs of 12 to 17 hours; no more than 9 hours of credit may be transferred into graduate [certificate](#) programs of 18 or more hours. [Only credits with grades of B or better \(equivalent to 3.0 on a 4.0 grading scale\) may be transferred from another institution into a Certificate or Specialist program.](#)

Course work transferred for credit toward a Certificate of Graduate Study [or Specialist Program](#) must be from an accredited institution and must be no more than six years old at the time of graduation.

Course work transferred from another institution for credit toward a graduate certificate [or specialist program](#) must be relevant to the program and have course content and a level of instruction equivalent to that offered by the University's own graduate programs. Approval for acceptance of transfer credit to a student's program of study must be approved and justified by the student's academic department and submitted to the dean of [the](#) Graduate School for final approval on the request for transfer of academic credit ([G-RTC](#)) form.

Master's Degree Requirements

A Second Master's Degree from USC

When a student applies for a second master's degree from USC, e.g., Master of Arts following a Master of Science, or a Master of Arts following a Master of Education, the candidate must meet the requirements of the second degree in full. However, with approval of the program and the dean Graduate Studies of the Graduate School, up to 12 semester hours from the program of study of a previous USC graduate degree or a master's degree awarded by another institution may be applied toward the second USC degree. Students are advised to seek approval for the inclusion of hours from the previous degree before applying to a second master's degree program.

Concurrent Enrollment

Concurrent enrollment is when a student is admitted to and enrolled in two graduate programs at the same time. The University offers several formally approved Graduate Dual Degree Programs. Students wishing to concurrently enroll in two degree programs not formally approved as dual degree programs may do so with special permission of the graduate programs and the dean of the Graduate School. With the approval of the programs and the dean Graduate Studies, up to 12 credit hours may be shared on both programs of study, but programs may elect to allow less shared hours. However, if a student is concurrently enrolled in a master's and a doctoral program in the same discipline, the number of credit hours applicable from the master's program toward the doctoral program is limited to 9 hours.

Concurrent and Dual Enrollment Programs of Study

For dual degree and concurrent degree enrollment, students are required to submit an individual program of study for each degree program. Credits used for more than one degree may not be used on more than two degree programs of study. With approval of the program and the dean of the Graduate School, students concurrently enrolled may use no more than 12 credit hours that are common to all programs of study. However, if a student is concurrently enrolled in a master's and a doctoral program in the same discipline, the number of credit hours applicable from the master's program toward the doctoral program is limited to 9 hours. Programs may allow fewer than 12 shared hours or the 9 shared hours for the same discipline concurrent enrollment.

Transfer Credit

Course work not part of a completed certificate program or graduate degree from USC or another institution may be transferred for credit toward a master's degree. No more than 12 semester hours of graduate credit may be transferred into a master's program that requires 30-36 hours; no more than 15 semester hours of graduate credit may be transferred into a master's program that requires 37-45 hours; and no more than 18 semester hours of graduate credit may be transferred into a master's program that requires 46 or more semester hours. Only credits with grades of B or better (equivalent to 3.0 on a 4.0 grading scale) may be transferred from another institution into a

Master's degree program. Course work transferred for credit toward a Master's degree must be from an accredited institution and must be no more than six years old at the time of graduation.

Course work transferred from another institution must be relevant to the program and have course content and a level of instruction equivalent to that offered by the University's own graduate programs. Approval for acceptance of transfer credit to a student's program of study must be approved and justified by the student's academic program and submitted to the dean of the Graduate School for final approval on the Request for Transfer of Academic Credit ([G-RTC](#)) form. Transfer credit is not posted to the student's official academic transcript until the term of graduation.

Doctoral Degree Requirements

Concurrent Enrollment

Concurrent enrollment is when a student is admitted to and enrolled in two graduate programs at the same time. The University offers several formally approved [Graduate Dual Degree Programs](#). Students wishing to concurrently enroll in two degree programs not formally approved as dual degree programs may do so with special permission of the graduate programs and the dean of The Graduate School. With the approval of the programs and the dean of The Graduate School, up to 12 credit hours may be shared on both programs of study, but programs may elect to allow less shared hours. However, if a student is concurrently enrolled in a master's and a doctoral program in the same discipline, the number of credit hours applicable from the master's program toward the doctoral program is limited to 9 hours.

Concurrent and Dual Enrollment Programs of Study

For dual degree and concurrent degree enrollment, students are required to submit an individual program of study for each degree program. Credits used for more than one degree may not be used on more than two degree programs of study. With approval of the program and the dean of the Graduate School, students concurrently enrolled may use no more than 12 credit hours that are common to all programs of study. However, if a student is concurrently enrolled in a master's and a doctoral program in the same discipline, the number of credit hours applicable from the master's program toward the doctoral program is limited to 9 hours. Programs may allow fewer than 12 shared hours or the 9 shared hours for the same discipline concurrent enrollment.

Transfer Credit

Course work not part of a completed certificate program or graduate degree from USC or another institution may be transferred for credit toward a doctoral degree. A limited amount of course work may be transferred from another institution for credit toward a doctoral degree. The exact number of transfer hours varies by program, but may not constitute more than 50 percent of the hours listed on a program of study, not including dissertation preparation (899) or the equivalent.

The transfer course work must be relevant to the program and have course content and a level of instruction equivalent to that offered by the University's own graduate programs. Approval for acceptance of transfer credit to a student's program of study must be approved and justified by the student's academic program and submitted to the dean of the Graduate School for final approval on the Request for Transfer of Academic Credit ([G-RTC](#)) form. Only credits with grades of B or better (equivalent to 3.0 on a 4.0 grading scale) may be transferred from another institution into a doctoral degree program. Course work transferred for credit toward a doctoral degree must be from an accredited institution and must be no more than ten years old at the time of graduation.

Graduate Academic Regulations

Transfer of Course Credit

Course work not part of a completed certificate program or graduate degree from USC or another institution may be transferred for credit toward a Certificate of Graduate Study, a master's or a doctoral degree. Course work transferred from another institution must be relevant to the program and have course content and a level of instruction equivalent to that offered by the University's own graduate programs. Approval for acceptance of transfer credit to a student's program of study must be approved and justified by the student's academic program and submitted to the dean of the Graduate School for final approval on the Request for Transfer of Academic Credit ([G-RTC](#)) form.

No more than 12 semester hours of graduate credit may be transferred into a master's program that requires 30-36 hours; no more than 15 semester hours of graduate credit may be transferred into a master's program that requires 37-45 hours; and no more than 18 semester hours of graduate credit may be transferred into a master's program that requires 46 or more semester hours. Only credits with grades of B or better (equivalent to 3.0 or a 4.0 grading scale) may be transferred from another institution into a Master's or doctoral any graduate degree program. Course work transferred for credit toward a Master's degree, Graduate Certificate or Specialist Program must be from an accredited institution and must be no more than six years old at the time of graduation and coursework transferred into a doctoral degree program must be no more than ten years old at the time of graduation. Transfer credit is not posted to the student's official academic transcript until the term of graduation.

GRADUATE BULLETIN PROGRAM ENTRIES
(“must haves”)
DRAFT / Discussion Document

1. Introduction to the Program
2. Program Learning Outcomes
3. Admission Criteria
4. Degree Requirements (e.g., total hours; distribution across categories; post baccalaureate and post master’s entry points, etc.)
5. Department ‘link’
6. College / School ‘link’
7. Other?