

## GRADUATE-LEVEL SYLLABUS TEMPLATE

### Course Title

(including Department Designator and Number)

1. Course Learning Outcomes (stated as learning outcomes):
  - “By the end of this course, the student will be able to...”
2. Required text(s) and/or suggested readings:
3. Instructional delivery strategy:
  - An estimate of percents (e.g.: 100% lecture; or, 30% lecture, 70% seminar/discussion; or, 50% individual readings, 50% on-line--Blackboard--tutorials/discussions/tests, etc.).
4. Course Requirements:
  - Assignments and/or exams with brief descriptions of expectations and values for each.
  - Grading scheme and weights (what a student must do to receive a grade of A to F).
  - Courses at the 500 or 600 level must contain an explanation of the differences in requirements for graduate and undergraduate credit. Please insure that graduate students are required to complete additional work (e.g., a research paper and/or substantive additional reading) and are evaluated on a more rigorous basis than the undergraduates.
5. Topical outline of content to be covered:
  - Include a sense of time allocations, (e.g., week 1, week 2, etc. to include at least 14 weeks).
6. Attendance policy
7. Office of Student Disability Services policy statement (recommended):

"Any student with a documented disability should contact the Office of Student Disability Services at 803-777-6142 to make arrangements for appropriate accommodations."