

# Subaward Agreement Process

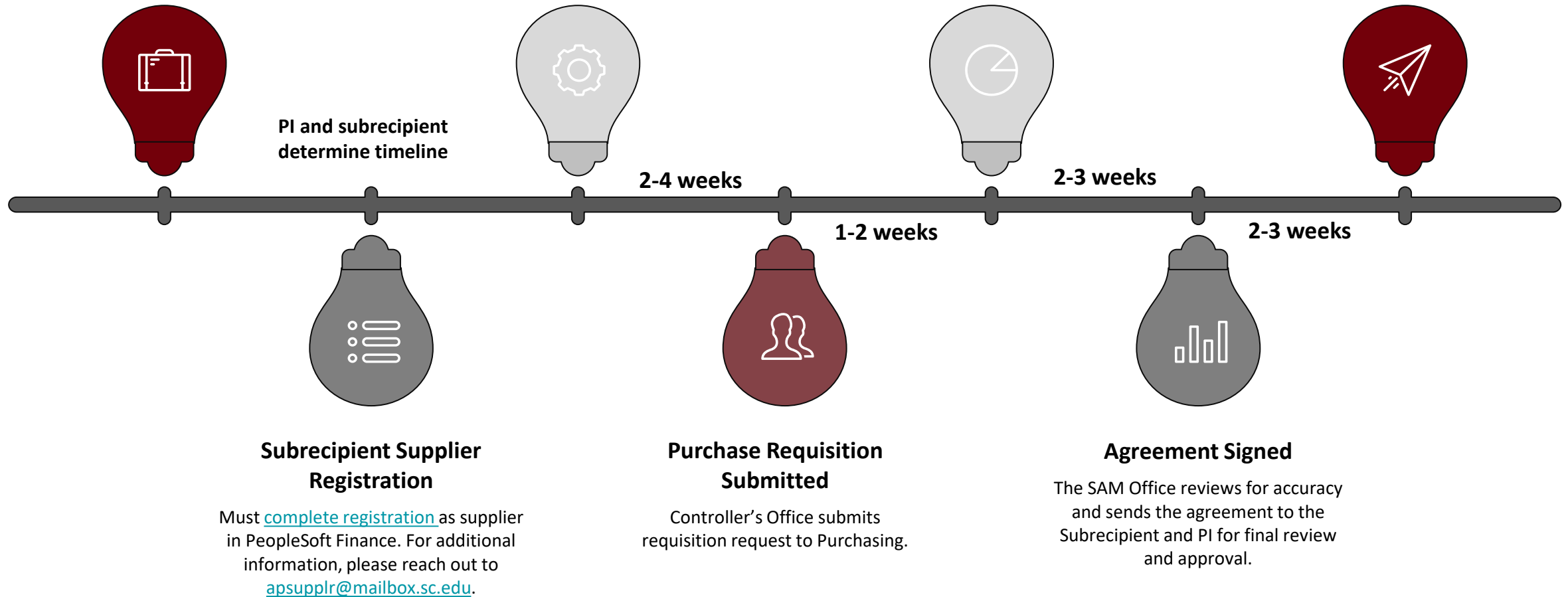
[SAM Office](#)

## Required Subrecipient Forms

[Subaward Commitment Form](#), up-to-date budget reflecting award reductions and scope of work must be completed and sent to SAM Office to begin this process. Visit the [SAM website](#) for additional information.

## Fully Executed Agreement

The Subrecipient must return an executed agreement to the SAM Office in order to have a valid agreement and begin submitting invoices for payment. [subinv@mailbox.sc.edu](mailto:subinv@mailbox.sc.edu)



\* These are suggested time frames, and they can vary. Please reach out to your [SAM Administrator](#) with questions or for updates.