

APEX (APPLIED PRACTICE EXPERIENCE TRACKING SYSTEM

<https://mysph.sc.edu/apex/guest/login>



OUTLINE

- Overview & purpose
- Logging in
- Complete information
- Select competencies
- MOA
- Adding documents
- Sending for approval

OVERVIEW & PURPOSE

- APEX is a tracking system for your most relevant information and documents during the practice experience
- The leg-work of identifying the competencies and work products, writing a proposal, etc. all happens outside of APEX
- Please refer to the [practice experience checklist](#) for more information

LOGGING IN

- Use university email and password
- <https://mysph.sc.edu/apex/guest/login>

Uof SC Arnold School of Public Health

APEX Login

Email
jenki275@mailbox.sc.edu

Password
.....

LOG IN

Forgot Password?

How to use USC credentials

COMPLETE INFORMATION

Additional Information Needed ✕

Welcome to the APEX system. Please complete your profile in order to continue.

My Information:

First Name:*

Nance

Not editable - Imported from USC

Last Name:*

Jenesha

Not editable - Imported from USC

Email Address:*

jtnance@email.sc.edu

Not editable - Imported from USC

Academic Advisor

Choose

Joint/ Concurrent Degree

Choose

Distance Student?

- Yes
 No

SAVE

SELECT COMPETENCIES

- Select the competencies that you have identified with your faculty advisor and preceptor

Core Competencies

- Advocate for political, social or economic policies and programs that will improve health in diverse populations
- Analyze quantitative and qualitative data using biostatistics, informatics, computer-based programming and software, as appropriate
- Apply awareness of cultural values and practices to the design or implementation of public health policies or programs
- Apply epidemiological methods to the breadth of settings and situations in public health practice
- Apply negotiation and mediation skills to address organizational or community challenges
- Apply principles of leadership, governance and management, which include creating a vision, empowering others, fostering collaboration and guiding decision making
- Apply systems thinking tools to a public health issue
- Assess population needs, assets and capacities that affect communities' health
- Communicate audience-appropriate public health content, both in writing and through oral presentation
- Compare the organization, structure and function of health care, public health and regulatory systems across national and international settings
- Describe the importance of cultural competence in communicating public health content
- Design a population-based policy, program, project or intervention
- Discuss multiple dimensions of the policy-making process, including the roles of ethics and evidence
- Discuss the means by which structural bias, social inequities and racism undermine health and create challenges to achieving health equity at organizational, community and societal levels
- Evaluate policies for their impact on public health and health equity
- Explain basic principles and tools of budget and resource management
- Interpret results of data analysis for public health research, policy or practice
- Perform effectively on interprofessional teams
- Propose strategies to identify stakeholders and build coalitions and partnerships for influencing public health outcomes
- Select communication strategies for different audiences and sectors
- Select methods to evaluate public health programs
- Select quantitative and qualitative data collection methods appropriate for a given public health context

Concentration Competencies

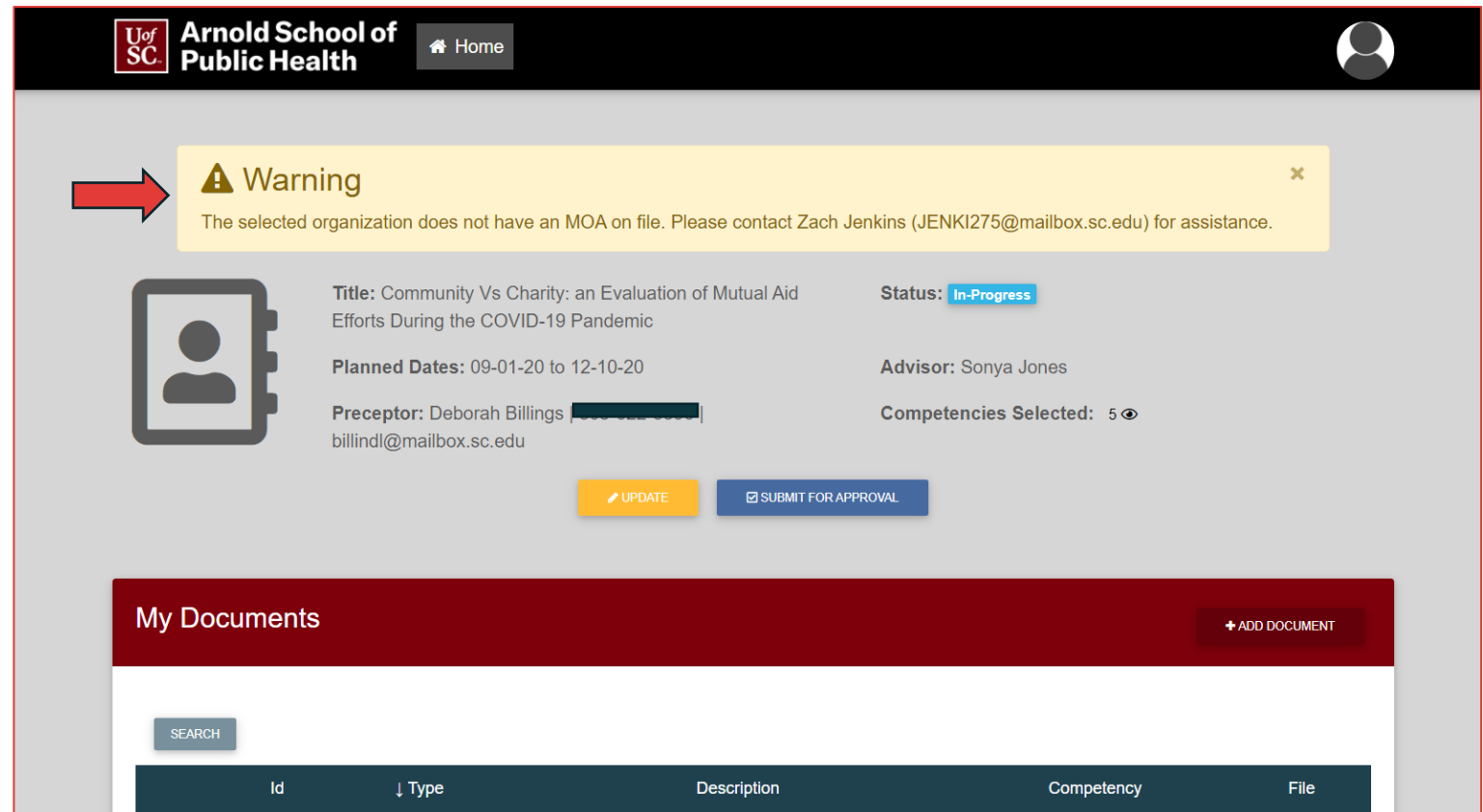
- Collaboration - Articulate how multi-sectoral, collaborative engagement advances health equity, and improves health outcomes.
- Evaluation - Develop sound and feasible methods to evaluate public health programs, interpret results, and communicate those results effectively.
- Multi-level Influences on Health - Utilize multi-level approaches in understanding the importance of context in addressing public health issues.
- Research Methods-Make informed study design decisions and be able to articulate the strengths and weaknesses of a research study.
- Theory- Apply social and behavioral theories and models to the development, implementation, and evaluation of public health programs.

CANCEL

UPDATE PROJECT

ONCE UPLOADED

- Make sure that an MOA is established before you begin contact hours at your site!



The screenshot shows the Arnold School of Public Health portal. At the top, there is a navigation bar with the Uof SC logo, the text "Arnold School of Public Health", a "Home" button, and a user profile icon. Below the navigation bar, a yellow warning box with a red arrow pointing to it contains the text: "Warning: The selected organization does not have an MOA on file. Please contact Zach Jenkins (JENKI275@mailbox.sc.edu) for assistance." Below the warning box, there is a document entry card. The card features a placeholder icon for a document, the title "Community Vs Charity: an Evaluation of Mutual Aid Efforts During the COVID-19 Pandemic", the status "In-Progress", planned dates "09-01-20 to 12-10-20", the advisor "Sonya Jones", and the preceptor "Deborah Billings" with a redacted email address. Below the card are two buttons: "UPDATE" and "SUBMIT FOR APPROVAL". At the bottom of the screenshot, there is a "My Documents" section with a search bar and a table with columns for "Id", "Type", "Description", "Competency", and "File".




ADDING DOCUMENTS

UPDATE SUBMIT FOR APPROVAL

My Documents

+ ADD DOCUMENT

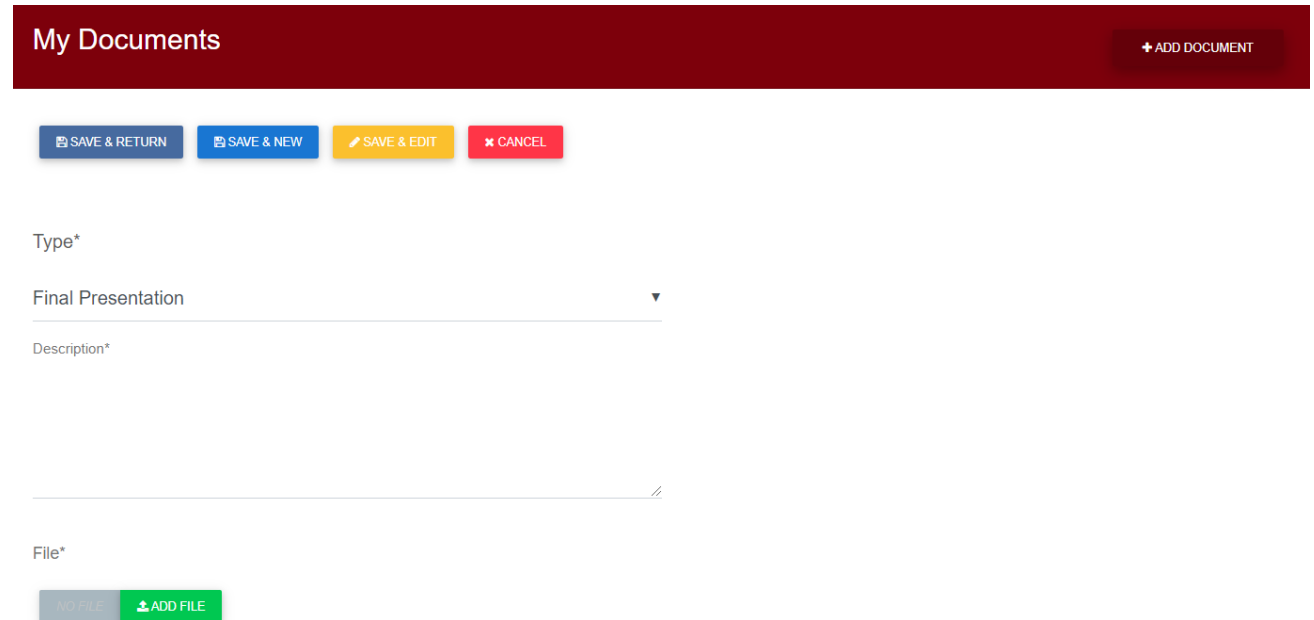
SEARCH

	Id	Type	Description	Competency	File
 	1	Proposal	Practicum Contract	--	

5 10 15 20 25 ALL

ADDING DOCUMENTS

- Select type of file and a brief description of the file
- Attach a word document, pdf, etc., under the green add file button
- Select save and return
- *Note that HSPM students do not have a final presentation*



The screenshot shows a web interface titled "My Documents" with a dark red header. In the top right corner of the header is a "+ ADD DOCUMENT" button. Below the header, there are four buttons: "SAVE & RETURN" (blue), "SAVE & NEW" (blue), "SAVE & EDIT" (yellow), and "CANCEL" (red). The form contains three main sections: "Type*" with a dropdown menu currently set to "Final Presentation"; "Description*" with a large text input area; and "File*" with a grey "CANCEL" button and a green "ADD FILE" button.

APEX TIMELINE

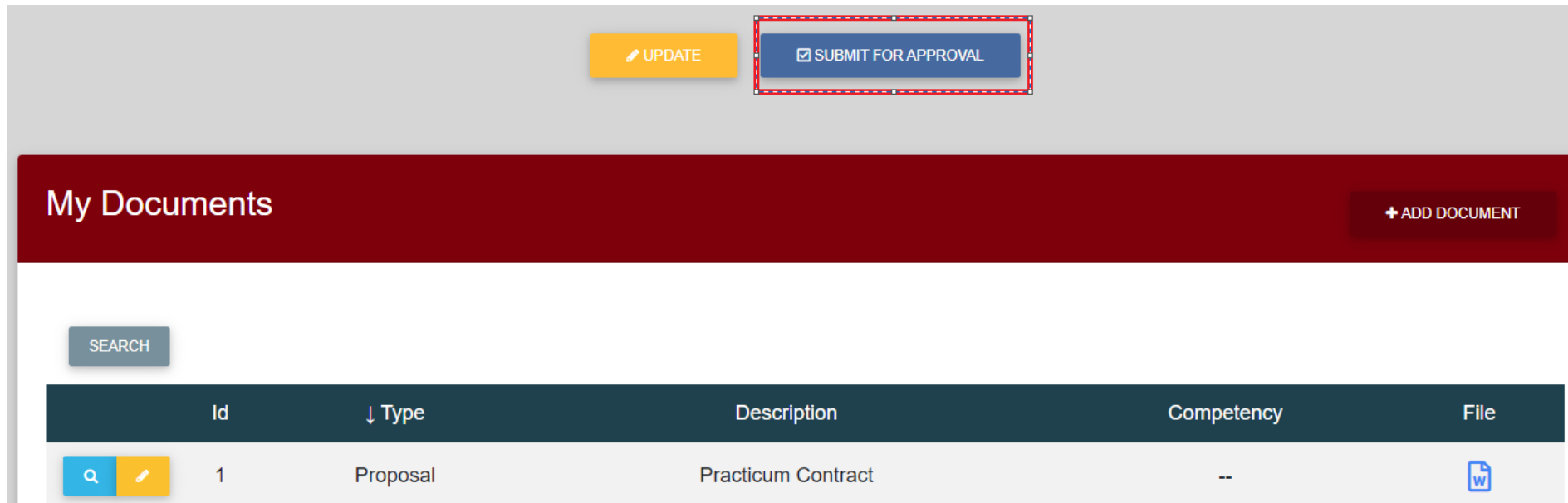
- I. Student identifies site, competencies, develops proposal
- II. Upload competencies and proposal
- III. Complete fieldwork
- IV. Update competencies
- V. Upload final products
- VI. Submit for 'approval'

APPROXIMATELY A MONTH OUT FROM THE END OF THE EXPERIENCE


- Update all relevant information
 - Update competencies if needed
 - Start and end dates
 - Etc.
- Upload all final documents
 - Work products
 - Final presentations
 - Final reports
 - Success story

APPROXIMATELY A MONTH OUT FROM THE END OF THE EXPERIENCE (CONT.)

- Submit for approval
- Faculty will confirm all information is correct



The screenshot displays a user interface for document management. At the top, there are two buttons: a yellow 'UPDATE' button and a blue 'SUBMIT FOR APPROVAL' button, which is highlighted with a red dashed border. Below this is a dark red header bar with the text 'My Documents' on the left and a '+ ADD DOCUMENT' button on the right. Underneath the header is a search bar with the word 'SEARCH' inside. Below the search bar is a table with the following columns: 'Id', 'Type', 'Description', 'Competency', and 'File'. The table contains one row with the following data: '1' in the 'Id' column, 'Proposal' in the 'Type' column, 'Practicum Contract' in the 'Description' column, '--' in the 'Competency' column, and a document icon in the 'File' column. There are also small search and edit icons to the left of the 'Id' column.

Id	Type	Description	Competency	File
1	Proposal	Practicum Contract	--	

**YOU DID IT!!!
NOW LET'S CELEBRATE**



**Arnold School of
Public Health**